

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110  
MINUTES OF MEETING OF BOARD OF DIRECTORS**

**APRIL 18, 2024**

**THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY WATER CONTROL AND  
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **April 18, 2024, at 9:00 a.m.**; whereupon, at 9:11 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, except Director Dowdy, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager, John Davis of Langford Engineering, Inc. (“LEI”), Engineers for the District; Michael Williams of Municipal Operations (“MOC”), Operators for the District; Maria S. Parker, Joshua J. Kahn and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

**HEAR FROM THE PUBLIC**

The Board noted that no Public wished to address the Board.

**HAZARD MITIGATION**

The Board recognized Mr. Kahn, who provided an update on the proposed purchase of property for hazard mitigation purposes. Mr. Mills advised that the District’s website had been updated with current information.

The Board took no action.

**POSITIVE PAY**

The Board recognized Mr. Kahn, who discussed the implementation of the Positive Pay Program for all District bank accounts, noting that Central Bank does not charge for the program, and that the only cost would be the District Bookkeeper’s time.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to implement the Positive Pay Program for District bank accounts. \

## **INSURANCE RENEWAL**

The Board recognized Mr. Kahn, who presented to and reviewed with the Board a proposal from McDonald Wessendorff for renewal of the District's insurance.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the renewal the District's insurance policy with SIG/McDonald & Wessendorff Insurance.

## **ENGINEER'S REPORT**

The Board recognized Mr. Davis, who updated the Board on the status of the Well #3 pump motor replacement, noting that the cost for a new pump motor will be \$97,216.00. Mr. Davis also advised that the failure was likely due to a power surge. The Board inquired about filing an insurance claim. Mr. Davis next discussed SCADA repair at the Enchanted Oaks Lift Station and requested approval for NTS to make sure repairs at a cost not to exceed \$40,000. Mr. Davis also discussed the sanitary sewer rehab project, noting that LEI had rejected a Change Order from T-Construction because the cost was included in the original contract.

Upon motion by Director Perkins, seconded by Director Strickland, and after full discussion, the Board voted unanimously as follows: (1) approved Well #3 pump motor replace at a cost of \$97,216.00; (2) authorized filing an insurance claim for the well pump motor; and (3) approved SCADA repair by NTS at a cost not to exceed \$40,000.

## **OPERATIONS' REPORT**

The Board recognized Mr. Williams, presented to and reviewed with the Board a list of accounts for termination for non-payment.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to authorize termination of delinquent accounts.

## **DISTRICT MANAGER'S REPORT**

The Board recognized Mr. Mills, who reviewed the District Manager's Report and provided an update on District projects, including the tennis court improvement project. Mr. Mills noted that the contractor had cut wires, which destroyed the gate system motherboard and advised that the contractor will pay for the repairs. Mr. Mills also noted that, due to weather conditions, the contractor is 10 days behind schedule and completion of the project is expected to be at the end of June.

The Board took no action.

## **MAINTENANCE MANAGER'S REPORT**

The Board recognized Mr. Breyette, who provided an update on the Lou Lane lift station fence, the waterfall pump, lake stocking, and seeding the park.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to authorize stocking of the lakes at a cost not to exceed \$8,000.

**PERSONNEL AND ADMINISTRATIVE REPORT**

No Report was offered.

**ATTORNEY'S REPORT**

The Board recognized Ms. Parker, who presented to and reviewed with the Board (1) a Resolution Authorizing Approval of Project and Issuance of Bonds; and (2) a Resolution Requesting Approval from the TCEQ for a Change in Project Scope.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Resolutions, as presented.

**FLOOD MITIGATION/DRAINAGE MATTERS**

No action was taken.

**COMMITTEE REPORTS**

No Reports were offered.

**DIRECTOR COMMENTS**

No comments were offered.

**[SIGNATURE PAGE FOLLOWS]**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS May 8, 2024.

Vanessa Sommer  
Secretary, Board of Directors

