

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

AUGUST 9, 2023

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY WATER CONTROL AND §
IMPROVEMENT DISTRICT NO. 110 §

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **August 9, 2023, at 5:00 p.m.** Whereupon, at 5:00 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager; John Davis and Norman Gutierrez of Lanford Engineering Inc. (“LEI”), Engineers for the District; Travis Benes of Storm Water Solutions (“SWS”); Pat Hall of Equi-Tax, Tax Assessors for the District; Kim Shelnuitt of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Sgt. Walker and Captain Medina of Harris County Precinct 4 Constables’ Office; Mike Williams and Mario Garcia of Municipal Operations (“MOC”), Operators for the District; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn, LLP (“SK Law”), Attorneys for the District; and members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board recognized Ms. Parker, who gave a brief summary of the District’s recent accomplishments.

The Board recognized Mr. S. Green, who addressed the Board regarding the trees cut down by CenterPoint for relocation of power poles. The Board recognized Mr. Hauck, President of Enchanted Oaks HOA, who advised the EOHOA will be maintaining the property.

The Board recognized Ms. D. Toomer, who inquired whether the District was trying to condemn a vacant lot on Enchanted River. Ms. Parker advised that the District is not taking the property through condemnation.

The Board recognized Mr. S. Hubert, who thanked the Board for working to address all District issues.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from SWS regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.
3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of call/complaints originating in the District.
5. **Minutes of Meetings:** Proposed minutes of the meetings held July 12 and July 20, 2023, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services:** No Report was offered.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) approve the Detention and Drainage Facilities Report; (2) approve the Tax Assessor/Collector's Report and payment of checks listed therein; (3) approve the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approve the Peace Officer's Report; and (5) approve the Minutes of the meetings held July 12 and July 20 2023, as submitted.

FINANCIAL ADVISOR'S REPORT

No Report was offered.

OPERATIONS REPORT

The Board next recognized Mr. Williams, who presented to the Board the Operations Report, a copy of which is attached hereto, noting that the pre-cutoff list at of the time of the meeting was 151 customers. Mr. Williams requested authorization to hang door tags to notify customers of the delinquent accounts.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to (1) authorize MOC to hang door tags for delinquent accounts; and (2) approve the Operations Report.

RATE ORDER

The Board took no action on this item.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status of various projects and development within the District. Mr. Gutierrez also requested the following:

- Approval of Pay Application No. 3, in the amount of \$82,153.44, payable to RJ Construction for the Louetta Lift Station Improvement project;
- Approval of Pay Application No. 3, in the amount of \$80,715.44, payable to RJ Construction for the Hickory Twig Lift Station Improvement project; and
- Authorization for MOC to repair the air conditioning at Water Plant #1.

Upon motion by Directory Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve (1) the Engineer's Report; (2) Pay Application No. 3, in the amount of \$82,153.44, payable to RJ Construction for the Louetta Lift Station Improvement project; (3) Pay Application No. 3, in the amount of \$80,715.44, payable to RJ Construction for the Hickory Twig Lift Station Improvement project; and (6) authorization for MOC to repair the air conditioning at Water Plant #1.

CLOSED SESSION

Upon motion by Director Sommer, seconded by Director Perkins, and after full discussion, the Board voted unanimously to convene in Closed Session at 7:40 p.m. to discuss real estate and personnel matters.

OPEN SESSION

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to reconvene in Open Session at 8:47 p.m.

Upon motion by Director Sommer, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve the personnel matters, as discussed in Closed Session.

ATTORNEY'S REPORT

No Report was offered.

DISTRICT MANAGER'S REPORT

No Report was offered.

FLOOD MITIGATION MATTERS

No Report was offered.

COMMITTEE REPORTS AND DIRECTOR COMMENTS

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS _____.

Secretary, Board of Directors