

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

MARCH 23, 2023

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| THE STATE OF TEXAS | § |
| COUNTY OF HARRIS | § |
| HARRIS COUNTY WATER CONTROL AND | § |
| IMPROVEMENT DISTRICT NO. 110 | § |

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **special session**, open to the public, at the designated meeting place of the Board in the District on **March 23, 2023, at 9:00 a.m.**; whereupon, at 9:10 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

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| James N. Williams | - | President |
| Jeannie Perkins | - | First Vice President/Asst. Secretary |
| Jerry A. Strickland | - | Second Vice President |
| Vanessa Sommer | - | Secretary |
| Tom Dowdy | - | Treasurer/Investment Officer |

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Shane Breyette, District Maintenance Manager; Brian Mills, District Manager; John Davis, Norman Gutierrez, and Keith Peters of Langford Engineering, Inc. (“LEI”), Engineers for the District; Chris Zilko and Todd Burrer of Inframark, Operators for the District; Maria S. Parker, Joshua J. Kahn and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board recognized Mr. Coburn, who requested a waiver of the late, disconnect, and reconnect fees on his water/sewer account, noting that he has been a resident of the District for more than 50 years and has never had a late payment and explained why the payment was not timely made.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to waive Mr. Coburn’s late, disconnect, and reconnect fee and instructed Inframark to reimburse such fees to Mr. Coburn’s account.

ENGINEER’S REPORT

The Board recognized Mr. Gutierrez, who presented for execution the contract with Sequeira Civil Construction for the Spring West MUD Interconnect project, noting that the preconstruction meeting is scheduled for March 29, 2023. Mr. Gutierrez also advised that the 2022 Sanitary Sewer Rehab project is scheduled to start on April 3 and that easement encroachment letters have been sent to residents. Mr. Gutierrez next advised that Harris County Flood Control had submitted comments to the Tennis Court plans and that LEI is waiting on comments from Harris County.

The Board recognized Mr. Davis, who provided an update on the WWTP repairs, noting that the WWTP is doing better. Mr. Davis also requested approval of invoices for payment of the emergency repairs and requested that check be issued on Monday, March 27. Mr. Davis also noted that Mr. Peters has been at the plant on a daily basis. Mr. Davis noted that Mr. Peters has also inspected the District's Lift Stations and Water Plants and advised that there are no written log books at the Lift Stations. Mr. Davis also advised that the WWTP Lift Station pumps were not working (programmed incorrectly) and that there have not been daily inspections. Finally, Mr. Davis requested replacement of all lights at the WWTP and replacement of the decant pump at the WWTP Digester at a cost not to exceed \$14,000.

Mr. Davis next provided an update on the TxDOT project on I-45 and Cypress Creek, noting that a meeting is scheduled with the Contractor to discuss silt and debris removal.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to (1) accept the Engineer's Report; (2) instruct Inframark that written log books are required at all District Facilities; and (3) authorize replacement of all lights at the WWTP and replacement of the decant pump at the WWTP Digester at a cost not to exceed \$14,000.

MAINTENANCE MANAGER'S REPORT

The Board recognized Mr. Breyette, who provided an update on park maintenance, noting that there are major problems with the spillway, that he is unable to locate a contractor for the repair work, and that he will be renting equipment to do the repairs inhouse. Mr. Breyette also requested authorization to replace the slough pump at a cost not to exceed \$5,000 and to restock the lakes at a cost not to exceed \$5,000.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve (1) an amount not to exceed \$5,000 for replacement of the slough pump; and (2) an amount not to exceed \$5,000 for restocking the lakes.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who updated the Board on the status of various proposed programming and events. Mr. Mills also presented a proposal from AAA Awning in the amount of \$14,300 and a proposal from US Canvas in the amount of \$28,000 for awning replacement.

Upon motion by Director Perkins, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to approve the proposal from AAA Awning in the amount of \$14,300 for awning replacement.

LEGISLATION

The Board recognized Ms. Parker, who provided an update on Senate Bill 1250.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who advised that the Request for Proposal had been sent to eight (8) Operations companies, and that the proposals were due no later than April 11, 2023.

After discussion, it was the consensus of the Board that all Directors will receive copies of the proposals and that Directors Perkins and Strickland will review and select 3 or 4 companies to be interviewed by the entire Board at a special meeting.

COMMITTEE/LIAISON REPORTS

The Board recognized Mr. Dowdy, who advised that he will not be attending the April 12 Board meeting. After discussion, it was the consensus of the Board to have the checks and reports delivered to Director Strickland for review prior to the meeting.

Upon motion by Director Perkins, seconded by Director Strickland, and after full discussion, the Board voted to unanimously to designate Director Strickland as the District's Assistant Treasurer.

The Board recognized Director Sommer who inquired about options for ensuring that residents who do not receive printed water bills would be able to receive the Potpourri. Mr. Mills will investigate options and report back to the Board.

OPERATIONS

The Board recognized Mr. Zilko, who apologized for the condition of the District's facilities and accepted blame for not knowing about the issues and not working daily to correct the issues.

The Board recognized Mr. Burrer, who acknowledged that there have been some challenges on manager transition since Inframark purchased EDP, but that they are working to correct the issues.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS _____.

Secretary, Board of Directors