

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

OCTOBER 12, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **October 12, 2022, at 5:00 p.m.**; whereupon, at 5:05 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum.

Also at the meeting were Shane Breyette, Maintenance Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Kim Shelnut, of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Chris Zilko of Environmental Development Partners (“EDP”), the District’s Operator; Travis Benes of Storm Water Solutions (“SWS”); Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables’ Office; Pat Hall of Equi-Tax, Tax Assessors for the District; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

PUBLIC HEARING ON PROPOSED 2022 TAX RATE

The Board opened the meeting to a public hearing on the proposed 2022 tax rate for the District. The Board recognized Ms. Parker, who reminded the Board that at the District’s meeting on September 14, 2022, the Board discussed levying a tax rate in 2022 of \$0.33 per \$100 of assessed valuation, consisting of a debt service tax rate of \$0.18 per \$100 of assessed valuation and an operations/maintenance tax rate of \$0.15 per \$100 of assessed valuation. Ms. Hall noted that the notice of the proposed 2022 tax rate of \$0.33 per \$100 of assessed valuation was published in a paper of general circulation within the District prior to this public hearing, as required by the Texas Water Code. The Board, noting that there were no members of the public present who wished to comment on the 2022 tax rate, closed the public hearing and resumed the regular meeting.

ORDER SETTING TAX RATE FOR 2022

Consideration was then given to the adoption of an Order Setting Tax Rate and Levying Tax for 2022.

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously to set and levy a 2022 tax rate of \$0.33 per \$100 of assessed valuation, which tax shall be allocated \$0.18 per \$100 valuation for debt service purposes and \$0.15 per \$100 valuation for maintenance and operation purposes, and to adopt the Order Setting Tax Rate and Levying Tax evidencing the same.

AMENDMENT TO NOTICE TO SELLERS AND PURCHASERS

Consideration was then given to a proposed Amendment to Notice to Sellers and Purchasers. Mr. Kahn informed the Board that the Notice to Sellers and Purchasers will be revised to reflect the 2022 tax rate levied by the District. Mr. Kahn also noted that the Notice will be filed in the Harris County Real Property records and with the Texas Commission on Environmental Quality (the "Commission").

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board by unanimous vote approved the Amendment to Notice to Sellers and Purchasers of Real Estate Located Within the District and authorized SK Law to file said Notice in the Harris County Real Property Records and with the Commission.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account. The Board also discussed the Delinquent Tax Report and terminations for delinquent accounts.
3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnett, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board. The Board also discussed amending the FYE 2023 budget to add \$600,000 for the Regional Detention Basin project and increase interest earnings.
4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings:** Proposed Minutes of the meeting held September 14, September 22, and September 27, 2022, previously distributed to the Board were presented for consideration and approval.
6. **Revenue Management Services:** No Report was offered.
7. **Audit for Fiscal Year Ending July 31, 2022:** The Board deferred action on this item.

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board voted unanimously, as follows: (1) approved Detention and Drainage Facilities Report; (2) approved the (i) Tax Assessor/Collector's Report, (ii) payment of checks listed therein, (iii) Delinquent Tax Report, and (iv) termination of water service for delinquent accounts; (3) approved the Bookkeeper's Report, the Investment Report, the checks presented for payment, and amended FYE 2023 budget; (4) approved the Peace Officer's Report; and (5) approved the Minutes of the Meetings held September 14, and September 22, as presented, and deferred approval of the September 27 meeting minutes.

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also presented a customer's request to eliminate the Regional Water Authority fee of \$762.81.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the Operations Report. The Board took no action on the customer request to eliminate the Regional Water Authority fee of \$762.81.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds and the projects for the Louetta and Hickory Twig Lift Stations.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Engineer's Report.

CLOSED SESSION

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to convene in Closed Session at 7:25 p.m. to discuss real estate matters.

OPEN SESSION

The Board reconvened in Open Session at 7:32 p.m.

The Board took no action.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who discussed the Regional Detention Basin project and the Town Hall scheduled for October 26, 2022, noting that information had been emailed to the Attorneys for Districts along Cypress Creek.

DISTRICT MANAGER'S REPORT

No Report was offered.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS Nov 9, 2022



Vanessa Sommer
Secretary, Board of Directors