

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

NOVEMBER 9, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **November 9, 2022, at 5:00 p.m.**; whereupon, at 5:05 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum.

Also at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Kim Shelnett, of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Cathy Falke, Eric Thiry and Chris Zilko of Environmental Development Partners (“EDP”), the District’s Operator; Travis Benes of Storm Water Solutions (“SWS”); Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables’ Office; Pat Hall of Equi-Tax, Tax Assessors for the District; Ryan Fortner of Revenue Management Services; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector’s Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector’s Report, a copy of which is attached hereto and the checks presented for payment from the District’s Tax Account. The Board also discussed the Delinquent Tax Report and terminations for delinquent accounts.

3. **Bookkeeper's Report/Investment Report**: The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board. Director Dowdy questioned the check payable to Flock Group.
4. **Peace Officer's Report**: The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings**: Proposed Minutes of the meeting held September 27, 2022, October 12, 2022, October 20, 2022, and October 26, 2022, previously distributed to the Board were presented for consideration and approval. Director Sommer noted a revision for the Minutes of October 20, 2022.
6. **Revenue Management Services**: The Board recognized Mr. Fortner, who updated the Board on SPA tax collections.
7. **Constable Substation Lease**: The Board recognized Ms. Parker, who advised that Harris County provided notice of its intent to renew the substation lease.

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) approved Detention and Drainage Facilities Report; (2) approved the Tax Assessor/Collector's Report, termination of water service for delinquent accounts; (3) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment, except for check no. 1409 payable to Flock Group; (4) approved the Peace Officer's Report; (5) approved the Revenue Management Services Report; (6) approved the Minutes of the Meetings held September 27, 2022, October 12, 2022, and October 26, 2022, as presented, and October 20, 2022, as amended; and (7) approved renewal of the Constable Substation Lease, pending a walk-thru and inspection by Mr. Mills and Director Williams.

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also discussed with the Board having a representative of Beacon Smart Meters make a presentation to the Board.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the Operations Report. The Board took no action on the smart meter recommendation.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds and the projects for the Louetta and Hickory Twig Lift Stations. Mr. Gutierrez requested (1) authorization for LEI to proceed with advertisement of the emergency interconnect project with Spring West MUD; and (2) authorization for LEI to submit the application for renewal of the Cypress Forest Lakes detention pond SWQ permit.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to (1) authorize LEI to proceed with advertisement of the emergency interconnect project with Spring West MUD; (2) authorize LEI to submit the application for renewal of the Cypress Forest Lakes detention pond SWQ permit; and (3) approve the Engineer's Report.

The Board recognized Mr. Davis, who presented a request from the owner of the Top Golf property that the District accept 54 linear feet of storm sewer facilities, noting that Harris County will not accept the facilities because it was constructed with plastic pipe.

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to accept the storm sewer facilities, subject to the following: (1) Agreement with property owner that any and all current and future repairs will be paid at the sole expenses of the property owner; (2) the Agreement will be filed in the Harris County Real Property Records so that such Agreement runs with the land; and (3) the current property owner will pay for an inspection and all legal fees.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who discussed amendment of the District's Rate Order regarding procedures for termination of delinquent accounts.

The Board recognized Ms. Falke, who advised that none of the options presented were viable options and requested that the Board defer amending the Rate Order until the November 17 meeting.

DISTRICT MANAGER'S REPORT

No Report was offered.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

FLOOD MITIGATION MATTERS

The Board recognized Ms. Parker, who provided an update on the status of the proposed legislation and letters regarding detention pond maintenance.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS December 14, 2022

Vanessa Sommer
Secretary, Board of Directors

