

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

April 12, 2023

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **April 12, 2023, at 5:00 p.m.**; whereupon, at 5:01 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

Directors Perkins, Strickland, and Sommer were present, thus constituting a quorum. Director Williams participated via video conference.

Also present at the meeting were Brian Mills, District Manager; John Davis and Norman Gutierrez of Lanford Engineering Inc. (“LEI”), Engineers for the District; Todd Burrer (via video conference) and Chris Zilko of Inframark, the District’s Operator; Travis Benes of Storm Water Solutions (“SWS”); Pat Hall of Equi-Tax, Tax Assessors for the District; Kim Shelnett of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables’ Office; Ryan Fortner of Revenue Management Services; Dan McDonald of McDonald Wessendorff (via video conference); Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn, LLP (“SK Law”), Attorneys for the District; and members of the Public listed on the attached Attendance List.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board recognized Mr. N. Adamek, who advised that the HC MUD 249 WWTP was out of compliance. Mr. Davis noted that the District owns 21% of the HC 249 WWTP and will be billed 21% of the repair expenses.

The Board recognized Mr. Harvey of Symfoni Development, who presented to the Board a proposed 171 town home development on the Meadow Edge tract of property, estimating a total buildout valuation of \$40,000,000 to \$50,000,000. The Board noted that the property is not currently in the District.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from SWS regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.
3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnut, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings:** Proposed minutes of the meeting held March 1, March 6, March 8, and March 23, 2023, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services:** The Board recognized Mr. Fortner, who updated the Board on SPA tax collections.
7. **Arbitrage Proposal:** No proposal was presented.
8. **Identity Theft Policy:** The Board deferred this matter.
9. **Insurance Renewal:** Mr. McDonald presented to and reviewed with the Board the proposed renewal of District insurance, noting that there were two options for property insurance.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) approve the Detention and Drainage Facilities Report; (2) approve the Tax Assessor/Collector's Report and payment of checks listed therein; (3) approve the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approve the Peace Officer's Report; (5) approve the Minutes of the meetings held March 1, March 6, and March 23, 2023, as submitted, and March 8, 2023, as amended; and (6) approve the renewal of District insurance with Hanover providing the Property – Contractors Equipment coverage.

FLOCK CAMERAS

The Board recognized Ms. Parker, who provided an update on the installation of Flock Cameras in the District.

OPERATIONS REPORT

The Board next recognized Mr. Zilko, who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko advised that one customer had disputed her bill and requested waiver of the balance due. The Board noted that the resident did not appear and took no action. Mr. Zilko also noted that Accurate Meter has installed 99 commercial meters. Mr. Zilko also discussed with the Board the non-compliance notices received for the District's WWTP.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Operator's Report.

OPERATOR PROPOSALS

The Board recognized Ms. Parker, who advised that the District had received six (6) proposals for Operations and provided the Directors with copies of each proposal. After discussion, it was the consensus of the Board to invite three (3) companies for an in-person presentation to the Board on April 17, 2023.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status of various projects and development within the District. Mr. Gutierrez also requested the following:

- Authorization for LEI to conduct a feasibility study to determine whether the District has sufficient water and sewer capacity to serve State Venture's proposed development at the Southwest corner of Meadow Edge Lane and Holzwarth Road.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; and (2) authorize LEI to conduct a feasibility study to determine whether the District has sufficient water and sewer capacity to serve State Venture's proposed development at the Southwest corner of Meadow Edge Lane and Holzwarth Road.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who presented to and reviewed with the Board the Amended and Restated Resolution Establishing Single Member Precincts and an Amended Rate Order.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the (1) Amended and Restated Resolution Establishing Single Member Precincts; and (2) Amended Rate Order.

The Board recognized Ms. Daniels, who updated the Board on the status of the District's proposed legislation.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who presented to and reviewed with the Board his District Manager's Report and provided a summary of ongoing matters in the District.

The Board noted that no action was necessary in connection with the District Manager's Report.

FLOOD MITIGATION MATTERS

No Report was offered.

COMMITTEE REPORTS AND DIRECTOR COMMENTS

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS _____.

Secretary, Board of Directors