

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

NOVEMBER 16, 2023

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **October 19, 2023, at 9:00 a.m.**; whereupon, at 9:06 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, District Maintenance Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Michael Williams of Municipal Operations (“MOC”), Operators for the District; Barrett Gibson of Colliers; Maria S. Parker and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

ENGINEER’S REPORT

The Board recognized Mr. Gutierrez, who provided an update on the District’s Sanitary Sewer Rehabilitation project, Water Well #1 repair, Hickory Twig Lift Station rehab, and the Louetta Lift Station rehab.

The Board noted that no action was necessary in connection with the Engineer’s Report.

OPERATIONS

The Board recognized Mr. Garcia, who provided an update on the delinquent payment list, noting that there had been 33 terminations, with 13 remaining cut off.

The Board noted that no action was necessary in connection with the Operations Report.

CLOSED SESSION

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to convene in Closed Session at 9:45 a.m. to discuss real estate matters.

OPEN SESSION

Upon motion by Director Sommer, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to reconvene in open session at 11:00 a.m.

Upon motion by Director Sommer, seconded by Director Strickland, and after full discussion, Directors Sommer, Perkins, Strickland and Dowdy voted to authorize Mr. Gibson to (1) open title on the subject property; and (2) draft a letter of intent to purchase to the owner of the subject property. Director Williamson voted against the Motion. The Motion carried.

CLOSED SESSION

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to convene in Closed Session at 11:06 a.m. to discuss real personnel matters.

OPEN SESSION

Upon motion by Director Sommer, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to reconvene in open session at 11:10 a.m.

Upon motion duly made and seconded, the Board voted unanimously to approve the annual performance bonuses, luncheon, and gift cards for District employees, as discussed in closed session.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who provided an update on District matters and requested approval of the following:

- Authorization to replace wooden components and bent gate poles at Lou Lane Lift Station
- Authorization to install a wooden fence on the exterior of the Water Plant #2 chain link fence

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to authorize the District Manager to replace wooden components and bent gate poles at Lou Lane Lift Station. After discussion, Board deferred action on the installation of a wooden fence at Water Plant #2.

Mr. Mills also discussed replacement of the playground equipment, noting that he is obtaining cost proposals. Mr. Mills next discussed construction of a second park restroom, noting that he will be meeting with the District's Engineers for further discussion. Lastly, Mr. Mills noted that he will be meeting with Sgt. Walker to discuss the location of Flock Cameras and whether the number of cameras can be reduced.

MAINTENANCE MANAGER'S REPORT

No report was offered.

PERSONNEL AND ADMINISTRATIVE REPORT

No Report was offered.

ATTORNEY'S REPORT

No Report was offered.

FLOOD MITIGATION/DRAINAGE MATTERS

No action was taken.

COMMITTEE REPORTS

No Reports were offered.

DIRECTOR COMMENTS

Director Strickland advised that Enchanted Oaks HOA (“EOHOA”) is cleaning and landscaping the Flood Control property along Enchanted Stream where CenterPoint Energy relocated its power poles and requested that the District donate \$1,500 to EOHOA for landscaping purposes. It was noted that the District could make a \$1,500 donation to each HOA within the District for general landscaping purposes. After further discussion, the Board took no action.

Director Strickland also inquired whether the District could clean up the TxDOT right-of-way/feeder road on I-45. Ms. Parker advised that the District did not have the authority to take such action.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS Dec 13, 2023.



Vanessa Sommer
Secretary, Board of Directors