

## ATTACHMENT 4

### To Rate Order

## HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110 APPLICATION REQUESTING CONSENT TO ENCROACHMENT

The attached Application along with a non-refundable application fee made payable to Harris County Water Control and Improvement District No. 110 (the "District) in the amount of \$500 should be completed and submitted the District's Engineer, LEI, at 1080 W. Sam Houston Parkway North, Suite 200, Houston, Texas 77043. You are advised to carefully read the information contained herein before submitting your Application.

Upon receipt of the attached Application and application fee, the Engineer shall present your request to the Board of Directors of the District and obtain authorization for the District's consultants to begin evaluation of your request. The application fee will be used to cover the expenses incurred by the District for the evaluation by the consultants of your request.

The Board of Directors reserves the right to request additional application monies from you if the initial application fee is not sufficient to cover the consultant costs. If additional monies are not provided when requested, then all review work will be stopped and this Application will become null and void upon ten (10) days written notice to the Applicant.

The following policies and procedures shall apply for all Application submitted to the District:

1. Written consent granted by the District is assignable only upon written approval of the Board of Directors of the District.
- 2. APPLICATIONS SHALL NOT BE CONSIDERED FOR PROPERTY WITH DELINQUENT TAXES.**
3. No action may be taken in connection with the request, including but not limited to construction/installation on any improvements until all fees required by the District have been paid and written consent has been provided by the District's Engineer and Operator.
4. Applicant must provide the District's Engineer with three (3) copies of plans and specifications relating to the request for review and approval.
5. Applicant is required to provide the District with periodic written progress reports advising the Board of Directors as to the status of progress until completion.
- 6. APPLICATIONS SHALL NOT BE CONSIDERED UNTIL THE DISTRICT'S OPERATOR AND ENGINEER HAS BEEN PROVIDED WITH A COPY OF THE RECORDED PLAT OR A LETTER FROM THE CITY OF HOUSTON INDICATING THAT IT IS NOT NECESSARY TO RECORD A PLAT FOR THE TRACT OF LAND.**
- 7. IF CONSENT BY THE DISTRICT REQUIRES DOCUMENT RECORDATION IN THE OFFICIAL RECORDS OF REAL PROPERTY OF HARRIS COUNTY, TEXAS, (SUCH AS A CONSENT TO ENCROACHMENT), APPLICANT SHALL NOT COMMENCE CONSTRUCTION AND/OR INSTALLATION UNTIL SUCH DOCUMENT HAS BEEN DULY RECORDED.**
- 8. FILING AN APPLICATION FOR CONSENT WITH THE DISTRICT SHOULD NOT BE CONSTRUED AS CONSENT BY THE DISTRICT. THE BOARD OF DIRECTORS WILL REVIEW EACH APPLICATION AND CONSENT WILL BE GRANTED OR DENIED BASED ON THE FACTS AND CIRCUMSTANCES. HARRIS COUNTY TEXAS SHALL BE FILED AND RECORDED PRIOR TO COMMENCEMENT OF CONSTRUCTION AND /OR INSTALLATION.**

**APPLICATION FOR CONSENT TO ENCROACHMENT OF HARRIS COUNTY WATER  
CONTROL AND IMPROVEMENT DISTRICT NO. 110**

Name of Applicant/Business: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Property Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name and address of title holder to referenced property:

\_\_\_\_\_

Please provide a brief statement as to the action/consent being requested:

\_\_\_\_\_  
\_\_\_\_\_

By executing and filing this Application for Service, Applicant(s) certifies that he/she has read the policies and procedures for obtaining consent of the District and that he/she understands and agrees to comply with the policies and procedures.

Signature of Applicant: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant agrees that it shall notify the District if any of the above information should change during the Application process. This Application along with the requisite deposit must be submitted to the District's Operation Manager, with a copy there of to the District's Engineer and Attorney.

**For District Use Only**

Operator's Comments:

\_\_\_\_\_  
\_\_\_\_\_

Engineer's Comments:

\_\_\_\_\_  
\_\_\_\_\_

The forgoing Application was approved \_\_\_\_\_ denied by the Board of Directors on \_\_\_\_\_.

\_\_\_\_\_  
President, Board of Directors

**DISTRICT ENGINEER**

John Davis

**Langford Engineering, Inc.**

1080 W. Sam Houston Parkway, North Suite 200

Houston, Texas 77043

T: 713.461.3530

F: 713.932.7505

E: [John.D@langfordeng.com](mailto:John.D@langfordeng.com)

**DISTRICT OPERATOR**

Municipal Operations & Consulting, L.L.C.

20141 Schiel Road

Cypress, Texas 77433

T: 281-367-5511

F: 281-367-5517

Attention Mike Williams

E: [mwilliams@municipalops.com](mailto:mwilliams@municipalops.com)