

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

June 8, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **special session**, open to the public, at the designated meeting place of the Board in the District on **June 8, 2022, at 9:00 a.m.**; whereupon, at 9:05 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board participated in the meeting, thus constituting a quorum.

Also participating in the meeting were Jody Dellinger, Parks and Recreation Manager; Shane Breyette, Maintenance Manager; Brian Mills, District Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. ("LEI"), Engineers for the District; Kim Shelnett, of Myrtle Cruz, Inc. ("Myrtle Cruz"), Bookkeeper for the District; Chris Zilko of Environmental Development Partners ("EDP"), the District's Operator; Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables' Office; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** No Report was offered.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Mr. Kahn, who, on behalf of the District's Tax Assessor, presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.
3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnett, who presented the Bookkeeper's Report and Investment Report, copies of which are attached

hereto, and certain invoices for payment by the Board. The Board also discussed continued participation in the Water Wise program.

4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District and advised that Pct 4 would offer a Citizen Patrol Academy beginning September 1.
5. **Minutes of Meetings:** Proposed minutes of the meetings held May 11, and May 19, 2022, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services:** No Report was offered.
7. **Unclaimed Property.** The Unclaimed Property Report was presented for consideration and approval.
8. **Audit.** The Board considered authorizing preparation of the District's Audit for fiscal year ending July 31, 2022.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) approved the Tax Assessor/Collector's Report and payment of checks listed therein, (2) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (3) approved the Peace Officer's Report; (4) approved the Minutes of the meetings held May 11 and May 19, 2022, as submitted; and (5) authorized preparation of the Audit for fiscal year ending July 31, 2022.

After further discussion, it was the consensus of the Board to have the District's Engineer and Attorney investigate selling the District's groundwater credits.

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the Operations Report.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds. Mr. Gutierrez also requested the following:

- approval of GW Phillips Pay Estimate No. 3 and final, and Change Order No. 1 and final and release of final payment not to exceed \$115,984.15 for the Haas Detention Pond project, for an adjusted total contract price of \$344,117.65.

Upon motion Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; and (2) approve the GW Phillips Pay Estimate No. 3 and final, and Change Order No. 1 and final and release of final payment not to exceed \$115,984.15 for the Haas Detention Pond project, for an adjusted total contract price of \$344,117.65.

ATTORNEY'S REPORT

No Report was offered.

PARK MANAGER'S REPORT

No Report was offered.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS July 21, 2022.

Vanessa Sommer
Secretary, Board of Directors

