

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

NOVEMBER 17, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **November 17, 2022, at 9:00 a.m.**; whereupon, at 9:00 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Shane Breyette, Maintenance Manager; Brian Mills, District Manager; John Davis of Langford Engineering, Inc. (“LEI”), Engineers for the District; Eric Thiry, Chris Zilko, and Cathy Falke of Environmental Development Partners (“EDP”), Operators for the District; Gibson Swedlund Barfoot PLLC (“McCall”), Auditors for the District; Maria S. Parker, Joshua J. Kahn and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; Dale Anzalone of Flock Group; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

AUDIT

The Board recognized Mr. Ellis, who reviewed with the Board the Audit for fiscal year ending July 31, 2022.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Audit for fiscal year ending July 31, 2022, subject to final review and comments by the District’s Directors and Consultants.

FLOCK GROUP

The Board recognized Mr. Anzalone, who provided an update on the status of camera permitting and installation.

DISTRICT RATE ORDER

The Board next considered amending the District's Rate Order regarding procedures for termination of delinquent accounts and discussed several options with Ms. Falke.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) immediately move bill due date to 21st day of each month; (2) over the next 4 months, migrate the read date; (3) eliminate door hangers and send only the notice of termination letter; (4) if account is not paid by the date of the meeting held on the 2nd Wednesday of each month, water is to be terminated the day following the meeting; (5) add additional language to bill regarding termination if not paid by due date; (6) increase lessee deposit to \$450; and (7) SK Law to review and comment on the revised notice of termination letter.

Mr. Zilko advised that a representative of Accurate Smart Meters could be available to make a presentation to the Board about smart meters at a special meeting.

It was the consensus of the Board to meet at 2 p.m., on Tuesday, November 29, to hear the presentation.

ENGINEER'S REPORT

The Board recognized Mr. Davis, who presented a utility capacity commitment request from Extended Inn for 6,324 gallons per day, noting that the property is within the District and that the District has available water and sanitary sewer capacity.

Upon motion by Director Sommer, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve a Utility Commitment Letter for Extended Inn for 6,324 gallons per day of water and sanitary sewer, noting that the Commitment will expire in one year, if not used.

Mr. Davis also updated the Board on a proposal to widen Holzawarth Road from I-45 to Spring Cypress Road and that he has been requested to provide the District's record drawings.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who updated the Board on the status of various proposed programing and events.

MAINTENANCE MANAGER'S REPORT

The Board recognized Mr. Breyette, who advised that he had obtained three proposals for paving the asphalt park road.

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve the paving project at a cost not to exceed \$75,000.

COMMITTEE/LIAISON REPORTS

The Board recognized Ms. Perkins who discussed operation matters.

ATTORNEY'S REPORT

No Report was offered.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS December 14, 2022

Vanessa Sommer
Secretary, Board of Directors

