

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

February 8, 2023

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **February 8, 2023, at 5:00 p.m.**; whereupon, at 5:00 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; John Davis and Norman Gutierrez of Lanford Engineering Inc. (“LEI”), Engineers for the District; Chris Zilko of Inframark, the District’s Operator; Travis Benes of Storm Water Solutions (“SWS”); Pat Hall of Equi-Tax, Tax Assessors for the District; Kim Shelnett of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables’ Office; Ryan Fortner of Revenue Management Services; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn, LLP (“SK Law”), Attorneys for the District; and Robert Sordahl, Butch Perkins, and Scott Hubert, members of the Public.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector’s Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector’s Report, a copy of which is attached hereto and the checks presented for payment from the District’s Tax Account.

3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnut, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings:** Proposed minutes of the meeting held January 11 and January 19, 2023, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services:** The Board recognized Mr. Fortner, who updated the Board on SPA tax collections.
7. **Tax Exemptions:** The Board recognized Ms. Parker, who reviewed with the Board a Resolution Concerning Tax Exemptions for 2023, noting that, in 2022, the Board approved a \$100,000 exemption for residents over-65 or disabled, and a 20% residential homestead exemption.
8. **Delinquent Tax Penalty:** The Board recognized Ms. Parker, who reviewed with the Board a Resolution Implementing a 20% Penalty on 2022 delinquent taxes.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously, as follows: (1) approve the Detention and Drainage Facilities Report; (2) approve the Tax Assessor/Collector's Report and payment of checks listed therein; (3) approve the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approve the Peace Officer's Report; (5) approve the Minutes of the meetings held January 11 and January 19, 2023, as submitted; (6) approve the Revenue Management Services Report; (7) approve the Resolution Concerning Tax Exemptions for 2023; and (8) approve the Resolution Implementing 20% Penalty on 2022 Delinquent Taxes.

FLOCK CAMERAS

The Board recognized Ms. Parker, who provided an update on the installation of Flock Cameras in the District.

OPERATIONS REPORT

The Board next recognized Mr. Zilko, who presented to the Board the Operations Report, a copy of which is attached hereto, and discussed with the Board water service terminations pursuant to the District's Rate Order and account write-offs. Mr. Zilko also presented requests for waivers of penalties and late fees from (1) 19703 Enchanted Oaks, and (2) 19834 Cypresswood Dale. After discussion, the Board declined to approve the waiver requests.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve (1) the Operations Report; (2) water service terminations, as presented; and (3) closed accounts for write-off, except for accounts for damaged lines.

The Board instructed Mr. Zilko to check on locked meters to ensure that the meters have remained locked and that no water is being used through the locked meters.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status of various projects and development within the District. Mr. Gutierrez also requested the following:

- approve LEI's recommendation for award of the contract for the 2022 Sanitary Sewer Rehabilitation project to T-Construction, LLC, for a total bid amount of \$1,583,620.00; and
- authorization to grant Utility Capacity to the owner of Goodyear tract in an amount not to exceed 7,500 gpd.

Upon motion by Directory Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; (2) approve LEI's recommendation for award of the contract for the 2022 Sanitary Sewer Rehabilitation project to T-Construction, LLC, for a total bid amount of \$1,583,620.00; and (3) approve Utility Capacity to the owner of Goodyear tract, in an amount not to exceed 7,500 gpd.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who advised that a letter had been sent to the owner of the Firestone property regarding its detention facilities. Ms. Parker also provided an update on the Regional Detention Project with HCFD, noting that letters had been sent to County Judge Hidalgo and Commissioners Ellis and Ramsey. Ms. Parker next provided an update on the TxDOT project at I-45 and Cypresswood, noting that she, Mr. Kahn, Mr. Davis, and Ms. Daniels met with TxDOT on February 6 and TxDOT assured everyone that the silt would be removed from under the bridge.

The Board recognized Ms. Daniels, who provided an update on the District's proposed legislation, noting that Representative Swanson had filed the Bill (HB1970).

The Board noted that no action was necessary in connection with the Attorney's Report.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who presented to and reviewed with the Board his District Manager's Report.

The Board noted that no action was necessary in connection with the District Manager's Report.

FLOOD MITIGATION MATTERS

No Report was offered.

COMMITTEE REPORTS AND DIRECTOR COMMENTS

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS _____.

Secretary, Board of Directors