

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

January 12, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **January 12, 2022**, at **5:00 p.m.**; whereupon, at 5:02 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board participated in the meeting, thus constituting a quorum.

Also participating in the meeting were Jody Dellinger, Parks and Recreation Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Pat Hall of Equi-Tax, Inc., Tax Assessor/Collector for the District; Kim Shelnett of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Chris Zilko of Environmental Development Partners (“EDP”), the District’s Operator; Sgt. Walker of Harris County Precinct 4 Constables’ Office; Travis Benes of Storm Water Solutions; Ryan Fortner of Revenue Management Services; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; Reid Watler and Andy Howell of Greystar; and Member of the Public Robert Sordahl.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector’s Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector’s Report, a copy of which is attached hereto and the checks presented for payment from the District’s Tax Account.

3. **Bookkeeper's Report/Investment Report**: The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report**: The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings**: Proposed minutes of the meeting held December 8, 2021, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services**: The Board recognized Mr. Fortner, who provided a status update on the District's SPA collections.

Upon motion by Director Strickland seconded by Director Dowdy, and after full discussion, the Board voted unanimously, as follows: (1) approved the Detention and Drainage Facilities Report; (2) approved the Tax Assessor/Collector's Report, payment of checks listed therein; (3) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approved the Peace Officer's Report; (5) approved the Minutes of the meeting held December 8, 2021, as amended; and (6) approved the Revenue Management Services Report.

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also discussed with the Board water service terminations pursuant to the District's Rate Order.

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve (1) the Operations Report; and (2) water service terminations, as presented.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the draft Feasibility Study prepared for the proposed annexation and service to an 18 acre tract of land.

It was the consensus of the Board to review the draft Report and discuss same at the January 20 Board meeting.

Mr. Gutierrez next presented to and reviewed with the Board the Engineer's Report, updated the Board on the status various projects and development within the District, and requested the following:

- Approval of payment to Wright Solutions, in the amount of \$14,430, for Louetta Lift Station manhole replacement;
- Authorization to proceed with bidding and project contracts for WWTP sluice gate replacement;
- Board execution of the Acknowledgement certifying completion and acceptance of the Emergency Response Plan;
- Approval of final payment to Wright Solutions, in the amount of \$1,845, for installation of the check valve at Cypress Forest Pond C Outfall;
- approval of the Detention Ponds Inspection Report; and
- approval of the contract for the Haas Detention Pond project, subject to review of contractor's bonds and insurance by the District's Attorney.

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; (2) approve payment to Wright Solutions, in the amount of \$14,430, for Louetta Lift Station manhole replacement; (3) authorize District Engineer to proceed with bidding and project contracts for WWTP sluice gate replacement; (4) authorize execution of the Acknowledgement certifying completion and acceptance of the Emergency Response Plan; (5) approve final payment to Wright Solutions, in the amount of \$1,845, for installation of the check valve at Cypress Forest Pond C Outfall; (6) defer action on the Detention Ponds Inspection Report; and (7) approve contract for the Haas Detention Pond project, subject to review of contractor's bonds and insurance by the District's Attorney.

ATTORNEY'S REPORT

No Report was offered.

CLOSED SESSION

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to convene in closed session at 7:30 p.m. to discuss real estate and personnel matters.

OPEN SESSION

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to reconvene in open session at 7:45 p.m.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the items, as discussed in closed session.

PARK MANAGER'S REPORT

The Board recognized Mr. Dellinger, who requested approval to replace lights at Tennis Court Nos. 5 and 6, at a cost of \$6,548, plus an additional \$1,500 for installation. Mr. Dellinger also requested approval to purchase and install parking signs for the lower parking lot at a cost not to exceed \$7,700.

Upon motion by Director Sommer, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve (1) replacement lights at Tennis Court Nos. 5 and 6, at a cost of \$6,548, plus an additional \$1,500 for installation; and (2) purchase and installation of parking signs for the lower parking lot at a cost not to exceed \$7,700.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS February 9, 2022.

Vanessa Sommer
Secretary, Board of Directors

