

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

JULY 13, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **July 13, 2022**, at **5:00 p.m.**; whereupon, at 5:05 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board participated in the meeting, except Director Sommer, thus constituting a quorum.

Also participating in the meeting were Shane Breyette, Maintenance Manager; Brian Mills, District Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. ("LEI"), Engineers for the District; Kim Shelnett, of Myrtle Cruz, Inc. ("Myrtle Cruz"), Bookkeeper for the District; Eric Thiry and Chris Zilko of Environmental Development Partners ("EDP"), the District's Operator; Travis Benes of Storm Water Solutions ("SWS"); Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables' Office; Pat Hall of Equi-Tax, Tax Assessors for the District; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District; Jody Dellinger, Consultant for the District; and Members of the Public Robert Sordahl, Butch Perkins, and Robert Byers.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.

3. **Bookkeeper's Report/Investment Report**: The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board. Director Dowdy also presented a proposed budget for fiscal year ending July 31, 2023.
4. **Peace Officer's Report**: The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings**: This item was deferred.
6. **Revenue Management Services**: No Report was offered.
7. **Interlocal Agreement**. The Board recognized Mr. Kahn, who presented to and reviewed with the Board an Interlocal Agreement with Harris-Galveston Subsidence District for participation in the WaterWise program.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously, as follows: (1) approved Detention and Drainage Facilities Report; (2) approved the Tax Assessor/Collector's Report and payment of checks listed therein, (3) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment, and deferred action on the proposed FYE 2023 budget; (4) approved the Peace Officer's Report; and (4) approved the Interlocal Agreement with Harris-Galveston Subsidence District for participation in the WaterWise program.

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also (1) presented a residential customer request for a water bill adjustment; (2) presented 12 closed accounts for write-off; and (3) advised that the Regional Water Authority has implemented Stage 1 of its Drought Contingency Plan.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to (1) approve the Operations Report; (2) authorize the Operator to offer the District's one-time leak adjustment to the residential customer who requested an adjustment; and (3) authorize write-off of the 12 closed accounts.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds. Mr. Gutierrez also requested the following:

- **Approval and execution of project contracts for rehabilitation of the Ground Storage Tank at Water Plant No. 2, subject to the District's Attorney's review and approval of the Contractor's bonds and insurance;**
- Authorization to advertise the 2022 sanitary sewer rehabilitation project;
- Authorization to proceed with a feasibility study for a proposed residential development and annexation requested by Opex Homes;
- Approval of a Utility Capacity Letter granting Genesis of Spring an additional 1,095 gdp of water and sanitary sewer capacity; and

- Approval of Trihedral invoice in the amount of \$9,135 for SCADA software and computer replacement.

Upon motion Director Perkins, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; (2) approve execution of project contracts for rehabilitation of the Ground Storage Tank at Water Plant No. 2, subject to the District's Attorney's review and approval of the Contractor's bonds and insurance; (3) authorize Engineer to advertise the 2022 sanitary sewer rehabilitation project; (4) defer action on authorization of feasibility study, pending receipt of more information; (5) approve Utility Capacity Letter granting Genesis of Spring an additional 1,095 gdp of water and sanitary sewer capacity; and (6) approve payment of Trihedral invoice in the amount of \$9,135 for SCADA software and computer replacement.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who discussed proposed flood mitigation projects with Commissioner Ramsey and Harris County Flood Control District. Ms. Parker also discussed the Flock Camera System and proposed amendments to the District's Rate Order.

After discussion, it was the consensus of the Board to defer amendments to the District's Rate Order until the July 21 Board meeting.

The Board also requested that notice letters be sent to delinquent taxpayers, with a notice to appear at the August 10 Board meeting, with termination of service on August 18 if the taxes are not paid or a payment plan agreed upon.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who presented his report and provided an update on budget matters, programming and events, strategic planning, and current and future capital projects.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS August 10, 2022

Vanesse Sommer
Secretary, Board of Directors

