

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

JULY 18, 2024

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **July 18, 2024, at 9:00 a.m.**; whereupon, at 9:04 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, except Director Sommer, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager, John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Mario Garcia of Municipal Operations and Consulting (“MOC”), Operators for the District; Ruben Izaguirre of T Construction; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board recognized Mr. Williams, who introduced himself as a long-time resident of the District and advised the Board that a tree from the park had fallen on his house during Hurricane Beryl. Mr. Williams requested that the Board reimburse his out-of-pocket expenses related to the cleanup and repair of the damage to his home in the amount of \$13,903.75. Mr. Williams advised that he had previously discussed with the District Manager (Mr. Dellinger) removing or capping the tree so that it would not fall on his home.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to reimburse Mr. Williams the amount of his homeowner’s insurance deductible, in an amount not to exceed \$10,000.

The Board recognized Ms. Brady and Mr. Masek, who requested that the District construct a dog park and additional pickle ball courts.

CONSENT AGENDA

- a. **Detention and Drainage Facilities Report.** No Report was offered.

- b. **Tax Assessor/Collector's Report.** No Report was offered. Ms. Parker requested approval of the checks to be presented for payment.
- c. **Bookkeeper's Report.** The Board recognized Ms. Shelnett, who presented the Bookkeeper's Report and certain invoices for payment by the Board. Director Dowdy presented to and reviewed with the Board a proposed budget for fiscal year ending July 31, 2025.
- d. **Revenue Management Services Report.** No Report was offered.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the following: (1) Bookkeeper's Report, checks presented for payment and the FYE 2025 budget, as presented; and (2) tax checks presented for payment.

ENGINEER'S REPORT

The Board recognized Mr. Gutierrez, who updated the Board on the status of the tennis court construction project and requested approval of (1) Change Order No. 1 in the amount of \$32,000 for backfill to stabilize the concrete and (2) Pay Application No. 2, in the amount of \$286,020.00. Mr. Gutierrez noted that there are cracks in the concrete which will be addressed and repaired by the contractor. Mr. Gutierrez next discussed the SCADA project and requested approval of Change Order No. 1, in the amount of \$17,400.

Upon motion by Director Strickland, seconded by Director Dowdy, the Board voted unanimously to approve the following: (1) Change Order No. 1 in the amount of \$32,000.00 and Pay Application No. 2, in the amount of \$286,020.00 for the tennis court project; and (3) Change Order No. 1, in the amount of \$17,400 for the SCADA project.

The Board next recognized Mr. Izaguirre, who discussed with the Board the sanitary sewer rehab project and requested a Change Order in the amount of \$36,000.00 for hydro excavation. The Board discussed items remaining to be completed and the time period to complete the project, noting that T Con has exceeded the days in the contract.

Upon motion by Director Strickland, seconded by Director Dowdy, the Board voted unanimously to approve the Change Order in the amount of \$36,000.00, subject to the following conditions: (1) the dirt and debris pile on Enchanted Oaks and Cypress Oaks be removed no later than July 22, 2024; (2) the contract be fully completed, including post-televising of the lines no later than September 1, 2024; (3) the post televising data be provided to the District's Engineer no later than September 2, 2024; and (4) if such conditions are not met by T Con, the District will file a claim with the Contractor's surety.

OPERATIONS' REPORT

The Board recognized Mr. Garcia, who presented to and reviewed with the Board a list of accounts for termination for non-payment.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to authorize termination of delinquent accounts.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who presented to and reviewed with the Board, the Managers' Report. Mr. Mills noted advised that he had received a quote in the amount of \$180,000 from Private Paving and he still waiting on other quotes. Mr. Mills provided an update on the construction of Pavilion 5 and the park restrooms; on the cleanup after Hurricane Beryl; and that he is working on an operations plan for future emergencies.

The Board noted that no action was necessary in connection with the District Manager's Report.

MAINTENANCE MANAGER'S REPORT

The Board recognized Mr. Breyette, who provided an update on various projects in progress.

PERSONNEL AND ADMINISTRATIVE REPORT

No Report was offered.

ATTORNEY'S REPORT

There was no Attorneys' Report.

FLOOD MITIGATION/DRAINAGE MATTERS

No action was taken.

COMMITTEE REPORTS

No Reports were offered.

DIRECTOR COMMENTS

No comments were offered.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS Aug 14, 2024.

Vanessa Sommer
Secretary, Board of Directors

