

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

MARCH 21, 2024

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **March 21, 2024, at 9:00 a.m.**; whereupon, at 9:03 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager, John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Stephen Eustis of R.W. Baird (“Baird”), Financial Advisors for the District; Michael Williams and Mario Garcia of Municipal Operations (“MOC”), Operators for the District; Maria S. Parker, Joshua J. Kahn and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; Caleb Burson of Accurate Meter; Annette Stephens of Allen Boone Humphries Robinson; Rand Stephens of The National Realty Group; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board recognized Ms. Stephens, who addressed the Board regarding the proposed annexation of the Meadow Edge property into the District.

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Feasibility Study and discussed the extension of the waterline, sanitary sewer main, and construction of a lift station (public or private).

The Board recognized Mr. Eustis, who presented to the Board a reimbursement analysis based on a \$30,000,000 assessed value at build out.

After discussion, it was the consensus of the Board to hold a special meeting on April 2 to discuss annexation and reimbursement.

OPERATIONS' REPORT

The Board recognized Mr. Williams, who introduced Caleb Burson of Accurate Meter and advised that they had completed an audit of the HC 110 Accurate Meter invoices. Accurate reduced the restocking fee for the returned meters from 20% to 5%. After all adjustments, the total due to Accurate is \$34,296.50, plus one past due invoice (from June 2023) of \$1,550.00. Mr. Williams advised that he will next audit the monthly Badger invoices.

Director Williams inquired about sinkholes in LOCF. Mr. Garcia advised that MOC will investigate and report at the next meeting.

Mr. Davis noted that there is a sinkhole behind the curb on North Hills Circle.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to authorized MOC to dig up and back fill the sink hole.

ENGINEER'S REPORT

The Board recognized Mr. Gutierrez, who presented bids recommendation of award of contract for the Clarifier Improvement project.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to award the contract in the amount of \$1,083,000.00 for the Clarifier Improvement project to Sstantite Support Services LLC, subject to review of the Contractor's bonds and insurance.

CLOSED SESSION

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to convene in Closed Session at 10:40 a.m. to real estate matters.

OPEN SESSION

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to reconvene in open session at 11:57 a.m.

Upon motion by Director Sommer, seconded by Director Perkins, and after full discussion, the Board voted unanimously to authorize the actions discussed in closed session regarding the proposed purchase of real property.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who reviewed the District Manager's Report and provided an update on the fishing dock and tennis courts.

The Board took no further action.

MAINTENANCE MANAGER'S REPORT

No report was offered.

PERSONNEL AND ADMINISTRATIVE REPORT

No Report was offered.

ATTORNEY'S REPORT

No Report was offered.

FLOOD MITIGATION/DRAINAGE MATTERS

No action was taken.

COMMITTEE REPORTS

No Reports were offered.

DIRECTOR COMMENTS

No comments were offered.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS 4-11-2024.

Vanessa Sommer
Secretary, Board of Directors

