

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

March 8, 2023

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **March 8, 2023, at 5:00 p.m.**; whereupon, at 5:01 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; John Davis and Norman Gutierrez of Lanford Engineering Inc. (“LEI”), Engineers for the District; Eric Thiry and Chris Zilko of Inframark, the District’s Operator; Travis Benes of Storm Water Solutions (“SWS”); Pat Hall of Equi-Tax, Tax Assessors for the District; Kim Shelnett of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Captain Medina, Sgt. Walker, and Deputy Flores of Harris County Precinct 4 Constables’ Office; Ryan Fortner of Revenue Management Services; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn, LLP (“SK Law”), Attorneys for the District; and members of the Public listed on the attached Attendance List.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from SWS regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector’s Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector’s Report, a copy of which is attached hereto and the checks presented for payment from the District’s Tax Account.
3. **Bookkeeper’s Report/Investment Report:** The Board recognized Ms. Shelnett, who presented the Bookkeeper’s Report and Investment Report, copies of which are attached

hereto, and certain invoices for payment by the Board. The Board requested that the credit card limit be reduced from \$250,000 to \$50,000.

4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings:** Proposed minutes of the meeting held February 8 and February 16, 2023, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services:** The Board recognized Mr. Fortner, who updated the Board on SPA tax collections.
7. **Arbitrage Proposal:** No proposal was presented.

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously, as follows: (1) approve the Detention and Drainage Facilities Report; (2) approve the Tax Assessor/Collector's Report and payment of checks listed therein; (3) approve the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (5) instructed Mr. Mills to reduce the credit card limit from \$250,000 to \$50,000; (5) approve the Peace Officer's Report; (6) approve the Minutes of the meetings held February 8 and February 16, 2023, as submitted; and (7) approve the Revenue Management Services Report.

FLOCK CAMERAS

The Board recognized Mr. Mills, who provided an update on the installation of Flock Cameras in the District.

OPERATIONS REPORT

The Board next recognized Mr. Zilko, who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also discussed the non-compliance issues at the WWTP. Mr. Davis noted that the Generator has not worked since January 2023 and the booster pump has not worked since February 20, 2023. The Board discussed the issues and the lack of information/communication flow problem. Mr. Thiry advised that Inframark managers will be onsite two to three days per week and supervise the Inframark onsite employees. Ms. Parker noted that Mr. Burrer had advised that Inframark would reimburse the District for all costs incurred in the repair/cleanup of the WWTP.

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to approve the Operator's Report.

OPERATOR SOLICITATION OF PROPOSALS

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to authorize the District's Attorney to solicit proposals from Operations companies.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status of various projects and development within the District. Mr. Gutierrez also requested the following:

- approve execution of contract with T-Construction LLC in the amount of \$1,583,620.00, for the 2022 sanitary sewer rehabilitation project; and
- requested LEI to discontinue working with AT&T regarding relocation of utilities along Seals Gulley.

Upon motion by Directory Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to (1) approve the Engineer’s Report; (2) execution of contract with T-Construction LLC in the amount of \$1,583,620.00, for the 2022 sanitary sewer rehabilitation project; and (3) instructed LEI to discontinue communications with AT&T regarding relocation of utilities.

ATTORNEY’S REPORT

The Board recognized Ms. Parker, who explained that Candidates Vanessa Sommer, James Williams, and Tom Dowdy are each unopposed in the Directors Election called for May 6, 2023, and that Texas law allows political subdivisions to declare unopposed candidates elected to office, eliminating the need to conduct the election. Ms. Parker then presented to the Board certification that the election was unopposed and a proposed Order Canceling Election and Declaring Unopposed Candidates Elected to Office.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Orders Canceling Election, as presented.

The Board recognized Ms. Daniels, who updated the Board on the status of the District’s proposed legislation, noting that Senator Bettencourt had filed a companion bill in the Senate.

DISTRICT MANAGER’S REPORT

The Board recognized Mr. Mills, who presented to and reviewed with the Board his District Manager’s Report and introduced the new Aquatics Manager.

The Board noted that no action was necessary in connection with the District Manager's Report.

FLOOD MITIGATION MATTERS

No Report was offered.

COMMITTEE REPORTS AND DIRECTOR COMMENTS

No Report was offered.

CLOSED SESSION

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to convene in Closed Session at 7:35 p.m. to discuss personnel matters.

OPEN SESSION

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to reconvene in open session at 7:50 p.m.

Upon motion by Director Sommer, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve a performance bonus for Mr. Mills, as discussed in closed session.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS _____.

Secretary, Board of Directors