

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110  
MINUTES OF MEETING OF BOARD OF DIRECTORS**

April 13, 2022

<b>THE STATE OF TEXAS</b>	§
<b>COUNTY OF HARRIS</b>	§
<b>HARRIS COUNTY WATER CONTROL AND</b>	§
<b>IMPROVEMENT DISTRICT NO. 110</b>	§

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **April 13, 2022**, at **5:00 p.m.**; whereupon, at 5:01 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board participated in the meeting, thus constituting a quorum.

Also participating in the meeting were Jody Dellinger, Parks and Recreation Manager; Shane Breyette, Maintenance Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. ("LEI"), Engineers for the District; Pat Hall of Equi-Tax, Inc., Tax Assessor/Collector for the District; Mary Jarmon of Myrtle Cruz, Inc. ("Myrtle Cruz"), Bookkeeper for the District; Eric Thiry and Chris Zilko of Environmental Development Partners ("EDP"), the District's Operator; Sgt. Walker of Harris County Precinct 4 Constables' Office; Travis Benes of Storm Water Solutions; Stewart Black of Acclaim Energy; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

**HEAR FROM THE PUBLIC**

The Board noted that no Public wished to address the Board.

**CONSENT AGENDA**

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District. Mr. Benes also presented updated proposals for maintenance of the District's detention ponds, noting a substantial increase in costs and fuel.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.

3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Jarmon, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings:** Proposed minutes of the meetings held March 9, March 24, and April 7, 2022, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services:** No report was offered.
7. **Identity Theft Prevention Policy.** Mr. Thiry presented the annual update.
8. **Insurance Renewal:** The Board deferred action on this item.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously, as follows: (1) approved the Detention and Drainage Facilities Report and deferred action on the maintenance proposals; (2) approved the Tax Assessor/Collector's Report and payment of checks listed therein, (3) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approved the Peace Officer's Report; (5) approved the Minutes of the meeting held March 9, 2022, as amended, and approved the Minutes of the meetings held on March 24 and April 7, as submitted; and (6) approved the Resolution Evidencing Annual Review of Identity Theft Policy.

### **OPERATIONS REPORT**

The Board next recognized Mr. Thiry who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also discussed with the Board water service terminations pursuant to the District's Rate Order. Mr. Thiry also presented requests for waiver of late fees from two commercial customers.

Upon motion by duly made and seconded, and after full discussion, the Board voted unanimously to approve (1) the Operations Report; (2) water service terminations, as presented; and (3) waiver of late fees for the two commercial customers.

The Board discussed with the Mr. Thiry their preference that, for District repairs, EDP continue to use the subcontractors that have historically worked in the District, rather than using inhouse equipment and employees. Mr. Thiry advised that he would note the request in the District's file.

### **ENGINEER REPORT**

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds. Mr. Gutierrez also requested the following:

- authorization to proceed with the WWTP TPDES permit renewal application;
- authorization to release payment for Pay Estimate No. 2 in the amount of \$111,685.50 payable to GW Phillips Concrete Construction for the Haas Detention Pond project;
- authorization to coordinate with commercial property owners regarding detention pond inspections;
- authorization to update the District's Emergency Preparedness Plan as required by the TCEQ; and
- approval of Preventable Services invoice in the amount of \$8,230.00, for repairs to the floor of the Groundwater Storage Tank at Water Plant #1.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; (2) authorize the District's Engineer to proceed with the WWTP TPDES permit renewal application; (3) authorize release payment of Pay Estimate No. 2 in the amount of \$111,685.50, payable to GW Phillips Concrete Construction for the Hass Detention Pond expansion project; (4) authorize the District Engineer to coordinate with commercial property owners regarding detention pond inspections; (5) authorize the District's Engineer to update the District's Emergency Preparedness Plan as required by the TCEQ; and (6) approve the Preventable Services invoice in the amount of \$8,230.00, for repairs to the Groundwater Storage Tank at Water Plant #1.

**ATTORNEY'S REPORT**

No Report was offered.

**PARK MANAGER'S REPORT**

Mr. Dellinger discuss with the Board grease trap violations by Rico's Italian Ice, noting that EDP had cleaned the traps and that the charges would be added to the customer's water bill, pursuant to the District's Rate Order.

Mr. Dellinger next discussed with the Board the repair/replacement of District Tennis Courts, noting that the Courts need to be replaced or shut down. Mr. Breyette advised that he is obtaining proposals.

The Board recognized Mr. Guinn and Ms. Brady, who advised that the Tennis Club would like to assist with designing any new facilities.

No action was taken.

**ACCLAIM ENERGY**

The Board recognized Mr. Black, who discussed with the Board reforms being undertaken by the Public Utility Commission following the February 2021 winter storm event, and presented a proposal that the District participate in the Acclaim Reliability Advantage program at an annual cost of \$2,500.

The Board took no action.

**CLOSED SESSION**

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to convene in closed session at 7:57 p.m. to discuss personnel matters.

**OPEN SESSION**

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to reconvene in open session at 8:15 p.m.

The Board took no action following the Closed Session.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS May 11, 2022

Vanessa Sommer  
Secretary, Board of Directors

