



District Manager / District Foreman's Report  
Board Meeting 6/18/26  
BOARD VERSION

Action needed from Board / Important Updates

- Action needed / Approval requested for:
  - FY27 Budget Proposal
    - FY27 Budget
      - Forgot to list port-a-john rental under tennis budget when meeting with Jeannie and James last week
    - FY27 Programming/Special Events
      - National Night Out
      - Trunk or Treat
      - Christmas outdoor movie
      - Easter Egg Hunts
    - FY27 Capital Plan
  - FY26 Capital Expense Approvals
    - Asphalt paving of granite paths in park: Was approved for up to \$7,000...asking for additional funding: Not to exceed \$13,000
      - Board approved up to \$7,000 to complete last section we missed during 6/10 meeting.
      - Shane received quote for two missed sections we did not include in original project.
        - "Oxbow" trail at front of park
        - Auxiliary parking lot sidewalk (which will have to be done by hand)
    - NDS Access Control Panel Replacement: Not to exceed \$11,000
      - NDS provided quote to replace entire control panel and maglocks/card readers/Exit Buttons in Fitness Center/Pool/Tennis Courts for \$9,795.54
      - This will have to be done to make all gates and doors operator properly after the storms from June 2. The control panel for the gates/doors is no longer supported for hardware, so no option to repair old system (it was Gen 1 version).
      - All of this equipment will be used before, during, and after construction with new card reader additions for pool and rec building.
    - Potable water line to Pavilion 1/playground area: Not to exceed \$5,000
      - Potable water line already goes through this area. Shane just needs to find it and tap into it for new water fountain site.
      - Concrete pad for water fountain
      - French drain around concrete pad for dispersing water discharge
      - New water fountain (see below)
    - Purchase three new bottle fill/water fountains: Not to exceed \$9,000 (would be purchased on credit card)
      - 2 additional bottle fill station/bi-level water fountain/pet fountain
        - New locations: Near Pavilion 1/Playground and Bathroom Trailer pad site near Pavilion 4
        - Amazon: \$2,839 x 2 = \$5,678
        - Global Industries same exact fountain = \$3,699/fountain
      - Tennis water fountain

- To be stored until pool construction begins and potable water line is available in tennis area
- **Amazon: \$2,500**
- Global Industries same exact fountain = \$3,399/fountain



- **Cable barriers for two areas: not to exceed \$5,000**

- Using wooden posts and ½” or ¾” metal cable to create double line barrier
- Would add signage to wooden posts “Do Not Cross”
- Area #1: Sinkhole barrier behind new lake/Hendricks building – 150-200’



- **Area #2: nature trail between Stevens Lake and New Lake where trail collapsed: ~450’**



- **Restock top soil/crushed stone: Not to exceed \$5,000**

- We do not have any stock of topsoil or crushed stone

- Need to order enough topsoil to fill in sand volleyball court area (3-4 truckloads) and backfill some low-lying areas near road side throughout the park
  - Need to backfill areas along nature trails with crushed granite
  - Restock the storage areas
  - **Fish Restocking: Not to exceed \$12,000**
    - Shane waiting on email with quotes
  - **Park ADA two stall Bathroom Trailer: Not to exceed \$100,000**
    - FY26 Capital Budget requested \$75,000
    - Shane is researching options now
      - We did find some used for less than \$40,000
      - Base models are around \$75,000
- **Important Updates**
  - Eagle Project request: Pollinator Garden in slough area
    - Shane and I had to cancel meeting with scout (Kevin) and his father to discuss on Tues., 6/16 due to weather.
    - Project is planned for August
  - Approved Maint. equipment approved at 6/10 board meeting
    - Ferris FB3000 Stand On Blower: **ordered and will be here next week!**
    - Bobcat Claw Rake attachment: **waiting to order – shopping prices**
  - CivicPlus DocAccess software approved at 6/10 board meeting
    - Board approved new CivicPlus DocAccess software to integrate with our website on 6/10.
    - I have onboarding and training scheduled and software install end of next week. Will provide update in July and demo the new software.
    - Annual renewal of Archive Social check to sign
    - We will not receive initial invoice for DocAccess until August.
  - Estrada Tree Service
    - Weather keeps postponing
  - Park Gates upgrades – maglocks, exit buttons, timers, and keypads
    - Final install schedule for next week.
    - Weather has impacted everyday they have come out to work on them.
  - WWTP
    - Had alarm panel and motion sensor in blower room replaced due to recurring system errors causing false alarms.
    - Strike panel for WWTP office door frame also replaced with all new wiring...kept shorting out and unit was old.
- **Capital Projects for FY26+**
  - Pool project: **GPD**
  - [Master Plan web site](#)

#### Constables

- No facility issues to report.
- ***They had asked us a couple meeting back about possibility of additional parking...have we done anything on that request?***
  - ***Someone had mentioned with expansion/deepening of the Lowes detention pond the Firestone detention pond area may no longer be needed and could be a potential option for additional parking.***

#### Flock Updates

- One repair was requested, didn't list location on email alert.

## Hazard Mitigation Plan

- Submitted work order for Louetta/Holzwarth curve near Shipleys to be cleaned/mowed by Precinct 3 – submitted 4/13 and 5/4. They called and said it was on their schedule but has not been completed.

## Parks and Rec Facilities Updates

### • Top Priorities

1. Tree removal on nature side of slough and cleaning up fence line on park side of slough
2. Master Plan prep
  - fitness center entrance access and tennis water/bathroom access
  - Security camera layout for new Rec Building and pool areas
  - Gate and door access controls (we are adding card readers to all gates and doors in pool and rec building to eliminate keys...easier to control access).
  - Storage needs for pool equipment and Swim Team equipment
3. Back park entrance accessibility
4. Pavilion renovations for pavilion 4 and 5
5. Park bathroom #1 renovation
6. Park bathroom trailer purchase
7. Pavilion accessibility walkways (concrete)
8. Sinkhole and creek side barriers
9. Rebuild power stands in the park
  - Tower near flag poles is next priority
  - Tower between upper lake and big lake on house side slope is 2nd

### • Park Updates / Issues – SHANE

- Park Projects (Summer 2026)
  - Outdoor fitness equipment for park – MILLS
    - ***Not pursuing this project at this time***
  - Sand volleyball court removal and ground leveling/seeding - SHANE
  - Park pavilion renovations - SHANE
    - Pavilions 4 and 5 are next
  - Park Front Bathroom renovation
    - New shingles/replace soffits
    - Repaint interior
    - New toilets/urinals
    - New stalls
    - Epoxy floor coating
  - Accessibility Improvements
    - Regrade of back park entrance area to create smoother entrance into back of park.
    - Sidewalks to pavilions (crushed granite base and cold patch asphalt to pavilions 1 – 4 from road and walking path
    - Pavilion 1 “swamp” issues around the slab and surrounding areas.

## Parks and Rec Program updates

- Bingo events

- Not continuing this moving forward as we do not meet State requirements for entities that can host Bingo events. Will provide marketing support for Klein Collins and other entities that host Bingo events instead.
- **E-Waste and Paper Shredding**
  - Saturday, May 23 from 10a-noon
  - Very good turnout for both paper shredding and e-waste – Between 100-120 vehicles
- **National Night Out – October 6, 2026**
  - EOHOA has asked about doing hot dogs/hamburgers as another option for patrons.
  - Nancy Martel - secured Brusters Ice Cream to provide 150 waffle cones/bowls of ice cream. We will supplement that for an additional 100 patrons of the event, totaling 250 servings...will cost us ~\$350
  - Live music – Jes Schneider - \$900
    - Will arrive at 4:30p and play for 2 hours from 5:30-7:30p
    - Contract signed and will be paid by check
  - Large party tents – Will cost between \$1,740 - \$2,000 and seat between 150-175
    - This would include round tables and chairs.
    - We would still bring over picnic tables and place those in shaded areas.
  - Golf Carts for shuttle service
    - Renting two 8-person carts for the event. Will run shuttles along Cypress Oaks and to and from Lemm parking lots.
- **Pool hours for Summer 2026**
  - Adult Swim Hours 2026
    - Weekends: No Adult Swim hours
      - Monday, June 1 - Friday, June 19
      - NO ADULT SWIM DUE TO FOST MORNING PRACTICES
    - Tuesday, June 23 through Tuesday, August 11
      - Mondays: Pool closed
      - Tuesdays - Fridays from 9 - 11 a.m. (pool opens for all member access at 11 a.m.)
      - Weekends: No Adult Swim hours
  - All Member Summer Pool Hours start Tuesday, June 2
    - Sundays: noon - 6 p.m.
    - Mondays: Closed
    - Tuesdays: 11 a.m. - 9 p.m.
    - Wednesdays: 11 a.m. - 9 p.m.
    - Thursdays: 11 a.m. - 9 p.m.
    - Fridays: 11 a.m. - 9 p.m.
    - Saturdays: 11 a.m. - 9 p.m.
    - 4<sup>th</sup> of July (Saturday, 7/4) – noon – 6 p.m.
  - Extension of pool hours on weekends through September
    - Carlee has asked that we keep pool open on Saturday and Sundays from noon – 6 p.m. on weekends through end of September
    - Could extend into October IF weather is still good and we have guards to cover

## SPA

- New businesses
  - LWS Center - New development on Holzwarth – 75 business spaces (1 is leasing office)

