

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

AUGUST 22, 2024

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **August 22, 2024, at 9:00 a.m.**; whereupon, at 9:05 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Shane Breyette, Maintenance Manager; Mike Williams and Mario Garcia of Municipal Operations and Consulting (“MOC”), Operators for the District; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; Ted Benson and Michael Nutt of Resurrection Lutheran Church (“RLC”); and other Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board recognized Mr. Nutt who advised that RLC had been in contract with TNRG regarding the shared pond on the Meadow Edge property to be annexed into the District and requested that the District delay approval of any drainage plans until because RLC is concerned about encroachment by TNRG. Ms. Parker advised that the District has no involvement and cannot take any action on behalf of RLC. Ms. Parker suggested that RLC contact the District’s Engineer to see if any drainage plans have been submitted by TNRG.

ENGINEER’S REPORT

No Report was offered.

OPERATIONS’ REPORT

The Board recognized Mr. Williams, who presented to and reviewed with the Board a list of three (3) accounts for termination for non-payment.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to authorize termination of delinquent accounts.

DISTRICT MANAGER’S REPORT

The Board recognized Mr. Mills, who presented to and reviewed with the Board, the Managers’ Report and requested approval of the following items:

- purchase/installation of a tennis court backboard at a cost not to exceed \$6,500;
- purchase/installation of a windscreen for tennis courts 5-8 at a cost not to exceed \$1,100;
- tennis fence shade replacements at a cost not to exceed \$2,100;
- purchase of tennis court message centers at a cost not to exceed \$4,750;
- awning replacement for fitness center/pool deck at a cost not to exceed \$12,000, or awning replacement for all doors at a cost not to exceed \$21,000;
- purchase of replacement pool sand filter at a cost not to exceed \$7,250;
- purchase of a TX Gator at a cost not to exceed \$9,500;
- asphalt paving of decomposed granite park trails at a cost not to exceed \$275,000;
- purchase of vortex roll-up door brush seals at a cost not to exceed \$2,500; and
- amount not to exceed \$40,000 for construction of a pavilion in conjunction with the construction of a park restroom.

The Board discussed splitting the asphalt paving into 3 phases, with only one phase to be completed in any fiscal year. Mr. Mills noted that the contractor will use a bonding agent which eliminates the need to demo the decomposed granite. Mr. Breyette noted that he would not be able to move equipment across an asphalt trail without causing extensive damage to the asphalt.

The Board deferred action until later in the meeting.

MAINTENANCE MANAGER’S REPORT

The Board recognized Mr. Breyette, who updated the Board on the installation of the park security cameras and discussed the urgent need to repair the sinkhole in the park road. Ms. Parker advised that the Board had previously approved the repair and that Mr. Breyette should contact LEI to determine status of the contract.

CLOSED SESSION

Upon motion by Director Perkins, seconded by Director Sommer, the Board voted unanimously to convene in Closed Session to discuss personnel matters.

OPEN SESSION

Upon motion by Director Dowdy, seconded by Director Perkins, and after full discussion, the Board voted unanimously to reconvene in Open Session.

The Board took no action on personnel matters discussed in Closed Session.

Director Dowdy exited the meeting.

DISTRICT MANAGER’S REPORT (continued)

Upon motion by Director Sommers, seconded by Director Perkins, and after full discussion, Directors Williams, Sommers, and Perkins voted for approval of the following items: (1) purchase of TX Gator at a cost not to exceed \$9,500; and (2) purchase of a replacement pool sand filter at a cost not to exceed \$7,250. Director Strickland voted against the Motion. The Motion carried.

Upon motion by Director Sommers, seconded by Director Perkins, and after full discussion, the Board voted unanimously to authorize an amount not to exceed \$40,000 for construction of a park pavilion in conjunction with the construction of the park restroom.

The Board instructed Mr. Mills to prioritize the remaining requested items.

PERSONNEL AND ADMINISTRATIVE REPORT

No Report was offered.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who discussed the District's upcoming bond and maintenance tax election and the scheduling of public forums/town halls to inform the residents about the purposes of the bond and maintenance tax elections. Ms. Parker also discussed the current engineering projects, noting that the District and LEI will be extremely busy for the remainder of 2024. Ms. Parker noted that SK Law is still working on the proposed amendments to the Rate Order. Ms. Parker also advised that she and Director Strickland would be meeting with Best Trash to discuss the trash/recycling contract.

The Board noted that no action was necessary in connection with the Attorney's Report.

FLOOD MITIGATION/DRAINAGE MATTERS

No action was taken.

COMMITTEE REPORTS

No Reports were offered.

DIRECTOR COMMENTS

No comments were offered.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS September 11, 2024



Vanessa Sommer
Secretary, Board of Directors