

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

JANUARY 18, 2024

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

§
§
§
§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **January 18, 2024, at 9:00 a.m.**; whereupon, at 9:02 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

| | | |
|---------------------|---|--------------------------------------|
| James N. Williams | - | President |
| Jeannie Perkins | - | First Vice President/Asst. Secretary |
| Jerry A. Strickland | - | Second Vice President |
| Vanessa Sommer | - | Secretary |
| Tom Dowdy | - | Treasurer/Investment Officer |

Directors Williams, Strickland, Sommer, and Dowdy were present, thus constituting a quorum. Director Perkins monitored the meeting via Zoom video conference.

Also present at the meeting were Brian Mills, District Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Michael Williams and Mario Garcia of Municipal Operations (“MOC”), Operators for the District; Maria S. Parker and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted. Some Agenda items were taken out of order.

HEAR FROM THE PUBLIC

The Board recognized Shehzad Roopani, who advised that he is the owner of the Main Street America property and addressed the Board regarding the District’s drainage policy. The Board advised that Mr. Roopani must comply with the District’s drainage policy, pay the certification application fee, submit the certification application, and begin repairs no later than February 14, 2024.

ENGINEER’S REPORT

No Report was offered.

OPERATIONS’ REPORT

The Board recognized Mr. Williams, who reviewed with the Board the actions of MOC during the recent freeze event, noting that an MOC employee was onsite from January 13 through January 17, and that the District had no major issues during the freeze. Mr. Williams also discussed with the Board MOC’s policy on sewer blockages, noting that MOC televises and cleans the line if the blockage is within the easement. Ms. Parker reminded the Board the MOC cannot make repairs on private property.

The Board noted that no action was necessary in connection with the Operations Report.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Marc Parker of Playground Boss, who discussed with the District the requirement of a Payment Bond in connection with the purchase and installation of playground equipment previously approved by the Board. Ms. Parker advised that a Payment Bond is required by statute and that the cost could be added to the cost of the proposal.

CLOSED SESSION

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to convene in Closed Session at 10:32 a.m. to discuss security matters.

OPEN SESSION

Upon motion by Director Sommer, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to reconvene in open session at 11:03 a.m.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the security measures discussed in Closed Session.

DISTRICT MANAGER'S REPORT (continued)

The Board recognized Mr. Mills who provided an update on trash and recycling, noting that he would be meeting Best Trash for further discussions regarding wheeled carts for recycling and changing the date for recycling pickup.

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to approve Best Trash providing all residential customers with a wheeled recycle cart at a cost to the District of \$2.00 per month per residential connection through January 1, 2025.

Mr. Mills next discussed with the Board the construction of an additional restroom in the Park.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approving the construction of a restroom on the west side of the Park at a cost not to exceed \$100,000.

MAINTENANCE MANAGER'S REPORT

No report was offered.

PERSONNEL AND ADMINISTRATIVE REPORT

No Report was offered.

ATTORNEY'S REPORT

The Board recognized Mr. Kahn, who discussed with the Board the District's remaining authorized, but unissued bonds, noting that the amount is \$1,827,004. It was the consensus of the Board that LEI prepare a Bond Application Report for payment of the electronic meters and the \$500,000 paid by the District in connection with its flood mitigation project with Harris County Flood Control District.

Mr. Kahn next reminded the Board that it approved calling a Bond Election in May 2024, and discussed with the Board the proposed amounts to be included in the Bond Election.

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the following bond propositions: (1) \$34,950,000 for water, sewer, and drainage; and (2) \$10,550,000 for park and recreational facilities.

Mr. Kahn next discussed calling a Maintenance Tax Election, noting that the District is currently capped at \$0.15 per \$100 assessed valuation for maintenance tax.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve calling a Maintenance Tax Election to increase the District's maintenance tax to \$0.25.

FLOOD MITIGATION/DRAINAGE MATTERS

No action was taken.

COMMITTEE REPORTS

No Reports were offered.

DIRECTOR COMMENTS

No comments were offered.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS 2.14.2024.

Vanessa Sommer
Secretary, Board of Directors

