

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

SEPTEMBER 14, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **September 14, 2022**, at **5:00 p.m.**; whereupon, at 5:03 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

Directors Williams, Strickland, Sommer, and Dowdy were present at the meeting, thus constituting a quorum. Director Perkins participated in the meeting via Zoom.

Also at the meeting were Shane Breyette, Maintenance Manager; Brian Mills, District Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Stephen Eustis of R. W. Baird (“Baird”), Financial Advisors for the District; Kim Shelnett, of Myrtle Cruz, Inc. (“Myrtle Cruz”), Bookkeeper for the District; Chris Zilko of Environmental Development Partners (“EDP”), the District’s Operator; Travis Benes of Storm Water Solutions (“SWS”); Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables’ Office; Pat Hall of Equi-Tax, Tax Assessors for the District; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; Dale Anzalone of Flock Group; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

FINANCIAL ADVISOR’S REPORT

Discuss 2022 Tax Rate/Call Public Hearing on Proposed 2022 Tax Rate

The Board recognized Mr. Eustis, who presented to and reviewed with the Board the 2022 tax rate recommendation for the District and reviewed with the Board the District’s 2022 certified values and a cash flow analysis based on the 2022 recommended debt service tax rate, noting that the District is a Developing District, as defined in Section Water Code, Section 49.23602. Ms. Parker then reviewed with the Board the process for setting the tax rate, noting that the District must hold a public hearing for discussion of the proposed rate to be set and would then adopt the tax rate for 2022.

The Board then discussed setting a meeting date for conducting the public hearing and setting the tax rate. It was the consensus of the Board to schedule such meeting for 5:00 p.m., Wednesday, October 12, 2022, at 19023 Joanleigh, Spring, Texas, at which meeting the District would consider setting the tax rate for 2022.

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously to (1) confirm that the District is a Developing District, as that term is defined in Texas Water Code, Section 49.23602; (2) call the public hearing on the 2022 Tax Rate, to be held at 5:00 p.m., Wednesday, October 12, 2022, at 19023 Joanleigh, Spring, Texas, at which meeting the District would consider setting the tax rate for 2022; and (3) authorize the publication of the Notice of Public Hearing on Tax Rate at a proposed total tax rate for 2022 of \$0.33 per \$100 of assessed, along with a tax rate and levy analysis as required by Chapter 49 of the Texas Water Code

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.
3. **Bookkeeper's Report/Investment Report:** The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report:** The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings:** Proposed Minutes of the meeting held August 10 and August 18, 2022, previously distributed to the Board were presented for consideration and approval.
6. **Revenue Management Services:** No Report was offered.

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously, as follows: (1) approved Detention and Drainage Facilities Report; (2) approved the Tax Assessor/Collector's Report, and payment of checks listed therein; (3) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approved the Peace Officer's Report; and (5) approved the Minutes of the Meetings held August 10 and August 18, 2022, as presented.

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also provided an update on the fire hydrant repair and maintenance.

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve the Operations Report.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds. Mr. Gutierrez also requested the following:

- Authorization to advertise for bids for Rehabilitation of Louetta Road Lift Station
- Authorization to advertise for bids for Rehabilitation of Hickory Twig Lift Station
- Authorization to advertise for bids for 2022 Sanitary Sewer Rehabilitation project
- Authorization to submit TPDES Permit renewal
- Authorization to prepare Feasibility Study for proposed warehouse development located on the Southeast corner of Holzwarth Rd and Meadowedge Ln
- Authorization to accept Certificate of Completion and Acceptance for the Cypresswood Lake Detention Pond expansion and authorization for District Engineer to request additional monies owed by Harris County MUD 249
- Authorization to submit 2022 Emergency Preparedness Plan to TCEQ for approval

Upon motion by Director Dowdy, seconded by Director Sommer, and after full discussion, the Board voted unanimously to authorize LEI to (1) advertise for bids for Rehabilitation of Louetta Road Lift Station; (2) advertise for bids for Rehabilitation of Hickory Twig Lift Station; (3) advertise for bids for 2022 Sanitary Sewer Rehabilitation project; (4) submit TPDES Permit renewal; (5) prepare Feasibility Study for proposed warehouse development located on the Southeast corner of Holzwarth Rd and Meadowedge Ln; (6) accept Certificate of Completion and Acceptance for the Cypresswood Lake Detention Pond expansion and request additional monies owed by Harris County MUD 249; and (7) submit 2022 Emergency Preparedness Plan to TCEQ for approval.

The Board recognized Mr. Davis, who provided an update on the removal of rubble from under the I-45 bridge at Cypresswood. Mr. Davis also discussed with the Board an opportunity for the District to receive reimbursement of administrative costs related to its Harvey FEMA claim. After discussion, it was the consensus of the Board to defer action until LEI could obtain more information from prior District Manager Jody Dellinger.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who advised that the attorneys are still finalizing the Emergency Interconnect between the District and Spring West MUD, and requested that the Board approve such Interconnect, subject to final review by the District's Attorneys.

Upon motion by Director Dowdy, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve Emergency Interconnect between the District and Spring West MUD, subject to final review by the District's Attorneys.

The Board also discussed with Ms. Parker the proposed Cypress Creek Improvement District.

The Board next discussed the Flock Group camera installation. Ms. Parker advised that Flock and the District's Attorneys are still working to obtain the required permits and licenses.

DISTRICT MANAGER'S REPORT

No Report was offered.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS October 12, 2022.

Vanessa Sommer
Secretary, Board of Directors

