

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

December 14, 2022

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **December 14, 2022, at 5:00 p.m.**; whereupon, at 5:01 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; Norman Gutierrez and John Davis of Lanford Engineering Inc. ("LEI"), Engineers for the District; Eric Thiry and Chris Zilko of Environmental Development Partners ("EDP"), the District's Operator; Travis Benes of Storm Water Solutions ("SWS"); Pat Hall of Equi-Tax, Tax Assessors for the District; Kim Shelnett of Myrtle Cruz, Inc. ("Myrtle Cruz"), Bookkeeper for the District; Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables' Office; Hans Von Meier of Residential Recycling and Refuse of Texas, Inc. ("RRRT"); Maria S. Parker, Joshua J. Kahn, and Darsey Norton of Sanford Kuhl Hagan Kugle Parker Kahn, LLP ("SK Law"), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no Public wished to address the Board.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various detention ponds in the District.
2. **Tax Assessor/Collector's Report and Delinquent Tax Report:** The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account.

3. **Bookkeeper's Report/Investment Report**: The Board recognized Ms. Shelnutt, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report**: The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings**: Proposed minutes of the meetings held November 2, 2022, November 9, 2022, and November 17, 2022, previously distributed to the Board, were presented for consideration and approval.
6. **Revenue Management Services**: No report was offered.
7. **Resolution Regarding Eminent Domain**: The Board recognized Ms. Parker, who reviewed with the Board legislation enacted by the Texas Legislature which requires governmental entities with eminent domain authority to report annually to the Texas State Comptroller certain District information relating to its eminent domain authority, noting that this year's report is required to be filed on or before February 1, 2023. Ms. Parker noted that SK Law will file the required information on behalf of the District and reviewed with the Board a Resolution Evidencing Annual Review and Authorizing Filing with Comptroller of Public Accounts of State of Texas Documentation of Eminent Domain Authority.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously, as follows: (1) approve the Detention and Drainage Facilities Report; (2) approve the Tax Assessor/Collector's Report, payment of checks listed therein, a (3) approve the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approve the Peace Officer's Report; (5) approve the Minutes of the meetings held November 2, 2022, November 9, 2022, and November 17, 2022, as submitted; and (6) approve the Resolution Regarding Eminent Domain.

RECYCLE

The Board recognized Mr. Von Meier, who notified the Board that RRRT has been sold to Best Trash LLC. He noted that the transition would be smooth and the District should not suffer any service issues as a result of the sale. The Board further discussed recycling and waste safety.

After discussion, it was the consensus of the Board that an informational safety note be posted to the District's website.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to approve the assignment of the contract with RRRT to Best Trash LLC.

OPERATIONS REPORT

The Board next recognized Mr. Thiry who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also discussed with the Board water service terminations pursuant to the District's Rate Order.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to approve (1) the Operations Report; and (2) water service terminations, as presented.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds. Mr. Gutierrez also requested the following:

- approval of Change Order No. 1 and Pay Estimate No. 1 for Rehabilitation of Glass Coated-Bolted Steel GST at Water Plant No. 1;
- authorization to coordinate with the District's Operator to review and recommend any changes to the existing Booster Pump parameters at each Water Plants SCADA System; and
- authorization to grant water and sewer capacity of approximately 7,500 GPD, to a proposed warehouse and office space.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; (2) approve Change Order No. 1 and Pay Estimate No. 1 for Rehabilitation of Glass Coated- Bolted Steel GST at Water Plant No. 1; (3) authorize LEI to coordinate with the District's Operator to review and recommend any changes to the existing Booster Pump parameters at each Water Plants SCADA System; and (4) authorize water and sewer capacity of 7,500 GPD, to a proposed warehouse and office space.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who discussed amendment of the District's Rate Order regarding meter requirements and procedures for termination of delinquent accounts. Ms. Parker next presented to the Board a contract for the emergency interconnect project with Spring West Municipal Utility District. Ms. Parker, then provided an update on the status of the Regional Detention Drainage Project and Interlocal Agreement with Harris County Flood Control.

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to (1) amend the District's Rate Order; (2) approve the contract for the emergency interconnect with Spring West MUD; and (3) approve the Interlocal Agreement with Harris County Flood Control.

DISTRICT MANAGER'S REPORT

No Report was offered.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

FLOOD MITIGATION MATTERS

No Report was offered.

COMMITTEE REPORTS AND DIRECTOR COMMENTS

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS January 11, 2023

Vanessa Sommer
Secretary, Board of Directors

