

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

AUGUST 10, 2022

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **August 10, 2022**, at **5:02 p.m.**; whereupon, at 5:05 p.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

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|---------------------|---|--------------------------------------|
| James N. Williams | - | President |
| Jeannie Perkins | - | First Vice President/Asst. Secretary |
| Jerry A. Strickland | - | Second Vice President |
| Vanessa Sommer | - | Secretary |
| Tom Dowdy | - | Treasurer/Investment Officer |

All members of the Board participated in the meeting, thus constituting a quorum.

Also participating in the meeting were Shane Breyette, Maintenance Manager; Brian Mills, District Manager; Norman Gutierrez of Langford Engineering, Inc. ("LEI"), Engineers for the District; Kim Shelnett, of Myrtle Cruz, Inc. ("Myrtle Cruz"), Bookkeeper for the District; Eric Thiry and Chris Zilko of Environmental Development Partners ("EDP"), the District's Operator; Ryan Fortner of Revenue Management Services ("RMS"); Travis Benes of Storm Water Solutions ("SWS"); Captain Medina and Sgt. Walker of Harris County Precinct 4 Constables' Office; Pat Hall of Equi-Tax, Tax Assessors for the District; Maria S. Parker, Joshua J. Kahn, and Deidra Daniels (Paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District; Jody Dellinger, Consultant for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board recognized Todd Sowell, who requested an extension of time to pay his property tax without his water service being terminated. Mr. Sowell advised that he had established a payment plan through Equi-Tax. The Board noted that, because he had established a payment plan, service would not be terminated so long as payments were timely made.

PROPOSED 2022 TAX LEVY

The Board deferred action on this item.

CONSENT AGENDA

The Board considered the following items under its Consent Agenda:

1. **Detention and Drainage Facilities Reports:** The Board recognized Mr. Benes, who reviewed the report from Storm Water Solutions regarding the maintenance of various

detention ponds in the District. Mr. Benes also presented a proposal in the amount of \$5,440 for repair of a sinkhole at Cypresswood Lakes 2 and 3.

2. **Tax Assessor/Collector's Report and Delinquent Tax Report**: The Board recognized Ms. Hall, who presented the Tax Assessor/Collector's Report, a copy of which is attached hereto and the checks presented for payment from the District's Tax Account. Ms. Hall also presented a list uncollectable delinquent accounts for write-off.
3. **Bookkeeper's Report/Investment Report**: The Board recognized Ms. Shelnett, who presented the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.
4. **Peace Officer's Report**: The Board recognized Sgt. Walker, who provided a summary of events occurring in the District.
5. **Minutes of Meetings**: Proposed Minutes of the meeting held July 13 and July 21, 2022, previously distributed to the Board were presented for consideration and approval.
6. **Revenue Management Services**: The Board recognized Mr. Fortner, who presented the Strategic Partnership Agreement Audit for August 2022.
7. **Interlocal Agreement**. The Board took no action on this item.
8. **Annual Review of Investment Policy**: The Board conducted its annual review of the District's Investment Policy.
9. **Emergency Water Supply**. The Board took no action on this item.

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously, as follows: (1) approved Detention and Drainage Facilities Report and the proposal in the amount of \$5,440 for repair of a sinkhole at Cypresswood Lakes 2 and 3; (2) approved the Tax Assessor/Collector's Report, payment of checks listed therein, and write-off of uncollectable delinquent accounts; (3) approved the Bookkeeper's Report, the Investment Report, and the checks presented for payment; (4) approved the Peace Officer's Report; (5) approved the Minutes of the Meetings held July 13 and July 21, 2022, as presented; (5) approved the Strategic Partnership Agreement Audit; and (6) approved the Resolution Evidencing Annual Review of Investment Policy..

OPERATIONS REPORT

The Board next recognized Mr. Zilko who presented to the Board the Operations Report, a copy of which is attached hereto. Mr. Zilko also reviewed the fire hydrant survey results and presented a proposal in the amount of \$29,910.35 for repair and maintenance of 346 hydrants.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to (1) approve the Operations Report; and (2) approve the proposal for repair and maintenance of 346 hydrants.

ENGINEER REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board the Engineer's Report and updated the Board on the status various projects and development within the District, including the inspection/repairs of Detention Ponds.

Upon motion Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Engineer's Report.

ATTORNEY'S REPORT

The Board recognized Ms. Parker, who presented the Interlocal Agreement for Law Enforcement Services with Harris County.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the Interlocal Agreement for Law Enforcement Services with Harris County.

DISTRICT MANAGER'S REPORT

The Board recognized Mr. Mills, who presented his report and provided an update on budget matters, programming and events, strategic planning, and current and future capital projects. Mr. Mills also advised that a homeless man had been living in the Park and that No Trespassing signs were being installed.

MAINTENANCE MANAGER'S REPORT

No Report was offered.

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THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS September 14, 2022

Vanessa Sommer
Secretary, Board of Directors

