

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

June 21, 2023

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **June 21, 2023, at 9:00 a.m.**; whereupon, at 9:03 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

Directors Perkins, Strickland, Sommer, and Dowdy were present, thus constituting a quorum. Director Strickland entered after the meeting was in progress.

Also present at the meeting were Shane Breyette, District Maintenance Manager; Brian Mills, District Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Matt Zeve of Gauge Engineering (“Gauge”), Special Projects Engineer for the District; Mike Williams and Mario Garcia of Municipal Operations (“MOC”), Operators for the District; Joshua J. Kahn, Maria S. Parker, and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

HEAR FROM THE PUBLIC

The Board noted that no members of the Public wished to address the Board.

ENGINEER’S REPORT

The Board recognized Mr. Gutierrez, who presented to and reviewed with the Board Change Order No. 1, in the amount of \$15,933.75, to facilitate wet connections for the Emergency Interconnect project.

Upon motion by Director Sommer, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to approve the Change Order, as submitted.

The Board recognized Mr. Zeve, who presented to and reviewed with the Board a proposed Engagement Letter in the amount of \$110,500 to (1) prepare a Detention Basis Technical Memorandum; (2) develop a Hazard Mitigation Plan; and (3) prepare flood mitigation assistance grant applications.

Upon motion by Director Sommer, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve the Engagement Letter, as presented.

OPERATIONS

The Board recognized Mr. Williams, who provided an update the Board on the transition of operations. Mr. Williams also requested that the Board defer terminations this month due to ongoing transition matters. Mr. Williams next advised the Board that Inframark had 233 1” meters coded as 3/4” meters and that replacing those meters would cause an increase in the contract amount with Accurate Meters. Mr. Williams requested that the Board authorize MOC to clean the meter boxes and install the electronic meters at a cost of \$218,005.

Upon motion by Director Strickland, seconded by Director Sommer, and after full discussion, the Board voted unanimously (1) delay terminations until July; and (2) authorize MOC to clean meter boxes and install electronic meters at a cost of \$218,005.

DISTRICT MANAGER’S REPORT

The Board recognized Mr. Mills, who updated the Board on the status of various proposed programing and events and provided an update on replacement of the generator at the club house.

Upon motion by Director Sommer, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to approve replacement of the generator at the club house at a cost not to exceed \$50,000.00.

MAINTENANCE MANAGER’S REPORT

The Board recognized Mr. Breyette, who provided an update on the spillway reconstruction, and presented a proposal from Rapid Water Gardens in the amount of \$67,200. Mr. Breyette advised that the dock must be replaced as soon as possible.

Upon motion by Director Strickland, seconded by Director Perkins, and after full discussion, the Board voted unanimously to approve the Rapid Water Gardens proposal for reconstruction of the spillway at a cost of \$67,200.

CLOSED SESSION

Upon motion by Director Strickland, seconded by Director Dowdy, and after full discussion, the Board voted unanimously to convene in Closed Session at 12:10 p.m. to discuss potential litigation.

OPEN SESSION

Upon motion duly made and seconded, and after full discussion, the Board voted unanimously to reconvene in open session at 12:23 p.m.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to engage Britt Harris as special litigation counsel.

[SIGNATURE PAGE FOLLOWS]

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS July 12 2023.

Vanessa Sommer
Secretary, Board of Directors