

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110  
MINUTES OF MEETING OF BOARD OF DIRECTORS**

**AUGUST 17, 2023**

<b>THE STATE OF TEXAS</b>	§
<b>COUNTY OF HARRIS</b>	§
<b>HARRIS COUNTY WATER CONTROL AND</b>	§
<b>IMPROVEMENT DISTRICT NO. 110</b>	§

The Board of Directors (the “Board”) of Harris County Water Control and Improvement District No. 110 (the “District”) met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **August 17, 2023, at 9:00 a.m.**; whereupon, at 9:08 a.m., the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Perkins	-	First Vice President/Asst. Secretary
Jerry A. Strickland	-	Second Vice President
Vanessa Sommer	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All Directors were present, thus constituting a quorum.

Also present at the meeting were Brian Mills, District Manager; John Davis and Norman Gutierrez of Langford Engineering, Inc. (“LEI”), Engineers for the District; Mike Williams of Municipal Operations (“MOC”), Operators for the District; Maria S. Parker and Deidra Daniels (paralegal) of Sanford Kuhl Hagan Kugle Parker Kahn LLP (“SK Law”), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

The meeting was called to order and the following business was conducted.

**HEAR FROM THE PUBLIC**

The Board noted that no Public wished to address the Board.

**ENGINEER’S REPORT**

The Board recognized Mr. Davis, who advised that Well #1 at Water Plant #1 was down, advising that NTS, GM Services, and C&C had all been called to determine the cause and initiate emergency repairs. Mr. Davis also advised that, due to implementation of Stage 2 of its Drought Contingency Plan, North Harris County Regional Water Supply (“RWA”) was not providing water.

The Board instructed MOC to request water from the RWA and to adjust the District’s pumps to pull from Water Plant #2.

Upon motion by Director Sommer, seconded by Director Dowdy, and after full discussion, the Board voted unanimously, as follows: (1) to declare an emergency for Well #1 at Water Plant #1; (2) implement Stage 2 mandatory water conservation; (3) instruct MOC to place door hangers advising of the Stage 2 mandatory water conservation; (4) post signs throughout the District advising of the Stage 2 mandatory water conservation; (5) send out a text alert message advising of the Stage 2 mandatory water conservation; (6) authorize MOC to request water from RWA; and (7) open the interconnect with HC MUD 249 or HC MUD 104, if necessary.

The Board recognized Mr. Gutierrez, who advised that draining and repair of the Elevated Storage Tank would not start until November or December 2023, and provided an update on the tennis courts project.

### **OPERATIONS**

The Board recognized Mr. Williams, who provided an update on the delinquent payment list, noting that there are still 13 delinquent account.

### **CLOSED SESSION**

Upon motion by Director Sommer, seconded by Director Perkins, and after full discussion, the Board voted unanimously to convene in Closed Session at 10:30 a.m. to discuss real estate and personnel matters.

### **OPEN SESSION**

Upon motion by Director Sommer, seconded by Director Strickland, and after full discussion, the Board voted unanimously to reconvene in open session at 11:40 a.m.

Upon motion by Director Perkins, seconded by Director Sommer, and after full discussion, the Board voted unanimously to approve the matters relating to real estate and personnel as discussed in Closed Session

### **DISTRICT MANAGER'S REPORT**

The Board recognized Mr. Mills, who updated the Board on the status of projects in the District and presented proposals for (1) the replacement of fence pickets at the Lou Lane Lift Station; (2) purchase of IMOP; and (3) purchase of chairs.

Upon motion by Director Sommer, seconded by Director Strickland, and after full discussion, the Board voted unanimously to approve the following: (1) the replacement of fence pickets at the Lou Lane Lift Station at a cost not to exceed \$600; (2) purchase of IMOP at a cost not to exceed \$6,200; and (3) purchase of chairs at a cost not to exceed \$1,400.

### **MAINTENANCE MANAGER'S REPORT**

No Report was offered.

### **PERSONNEL AND ADMINISTRATIVE REPORT**

No Report was offered.

### **ATTORNEY'S REPORT**

No Report was offered.

### **FLOOD MITIGATION/DRAINAGE MATTERS**

No action was taken.

**COMMITTEE REPORTS**

No Reports were offered.

**[SIGNATURE PAGE FOLLOWS]**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

APPROVED THIS \_\_\_\_\_.

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Secretary, Board of Directors